

**Historical Preservation Advisory Committee
Meeting Minutes
February 21, 2023**

Meeting Called to Order (Time 7:02pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Dave Wilding, Caryl Keyser (Alternate), John Cannie, Borough Historian and Member Tom Kline (via phone), SOSAC liaison Scot Simptner
Absent: Corresponding Secretary Mary DiBrigida, Council Liaison Vince Russo
Friends: None
Guests: None

Approval of Minutes: Motion to approve January 17, 2023 minutes made by Tom Kline and seconded by John Cannie; all in favor, none opposed.

Old Business:

Morris County Historic Preservation Trust (large grant money): Tom Kline-Water damage and trying to get mitigated. Still working on getting the electrical test done.

Morris County Heritage Commission History Re-Grant Program (small grant money): Laura Olstein-CAPES rep. coming February 25th @11:30. Laura to check with Karen to see if okay to enter museum. Laura, John and Tom via phone will be there. Will be looking over archives/books/maps to see how they're being stored and what the committee needs in terms of digitizing the larger documents (i.e., scanner). Stated objective: digitizing the entire collection.

Building and Grounds Report: Jim Roselius-1) Two more water pipes burst-theory was that in order to keep the building warm electric was run to the boiler and temporary thermostat put in near staircase going to cellar but-the door was shut. So cold spell hit, pipes froze, water came down from ceiling by upstairs bathroom on first floor-ceiling and floor tiles damaged. Water ran into the smoke alarm which shorted out which set off the fire alarm. Water also ran into the boiler. Clean-up got rid of water and pipes got re-capped. Did not cap the ones in the kitchen but wrapped up instead. Valves are so old they weren't in good shape and burst again on Saturday. Joe and Brian came over right away; turned off water but then boiler wouldn't work so catch 22. Joe called plumber-he cut out piece of burst pipe in kitchen but said there's still water trickling in the crawl space. Also repaired boiler so museum could be heated; temporary thermostat installed 1st floor. Need to have plumber come back and go into crawl space and double-check everything! Cleaned up and sprayed all affected areas for mold from flood. Should have re-sprayed today. Black mold underneath tiles, mold in conference room closets, also mold on wall in garage (and in wall?). 2) Spoke with Vince-confirmed schedule for cutting down ash trees and most likely cherry tree. John Cannie made a motion and Jim Roselius seconded to cut down the cherry tree; all in favor, none opposed. 3) CFO may support exterior painting including porch up to \$20,000, possibly using Open Space funds. 4) Electrical test still not scheduled. 5) John has mapping of electrical circuits and panel labels; there are lots of breakers which are unnecessary. John would like to be there when electrician comes. School room-all circuits need to be replaced.

Friends Report: Not meeting at this point.

Pathways: Laura Olstein-Would like to participate in tour but will have to wait and see.

Research & Collections: Mary DiBrigida-Nothing at this time.

Scout Projects: Laura Olstein-On hold until museum can re-open.

Social Media: Laura Olstein-Nothing has been updated.

Special Programs Report: On hold until museum can re-open.

Staff Report: Caryl Keyser-Time cards in.

Technology Report: John Cannie-1) Alarm company has monthly report for whoever is accessing the building. Add DPW and police at least for \$20/month cost? 2) Temperature sensor? \$150 one-time cost/sensor and installation fee of \$130/hr. 3) CO2 sensor? Plug in? 4) John will get formal proposal from MCI. Tom Kline made a motion and John Cannie seconded to expend @\$1500 in security system and increase security budget to \$2500 for 2023 updates. All in favor, none opposed. Should put in new security system before walls get closed back up. Cost: @\$4-5000 for hardware; need estimate from electrician and box quote. Should get 4 outside cameras for security purposes. 5) Dave-thinks pipes will burst again because they're capped in an outside wall-find the pipes and cut them back. 6) John Cannie made a motion and Jim Roselius seconded to put in CCTV security system and to have boro install. Need to check and see if ok with boro. All in favor, none opposed.

Comments from the Borough Historian: Tom Kline-None

New Business: Tom Kline-Kinnelon Heritage has some interest in taking over the Friends but they do have reservations. Caryl Keyser-Budget: 1) Michael 2% raise; extra \$1300 for security; exterior painting cost not included yet, neither is proposed cc tv security system. John Cannie made a motion and Jim Roselius seconded to approve the 2023 budget, all in favor, none opposed.

Next Meeting: Tuesday, March 21, 2023 – 7:00 pm

Adjournment: Time 8:30 pm. Motion made to adjourn by Jim Roselius and seconded by Scot Simptner; all in favor, none opposed.

At the March 21, 2023 meeting, on a motion by Tom Kline and seconded by Jim Roselius, and the affirmative voice vote of all members present, the February 21, 2023 minutes were approved.

Harve Galwan