

**Historical Preservation Advisory Committee  
Meeting Minutes  
February 20, 2024**

Meeting Called to Order (Time 7:02pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Borough Historian and Member Tom Kline, Dave Wilding, John Cannie, Caryl Keyser (Alternate), SOSAC liaison Scott Kruger  
**Absent:** Corresponding Secretary Mary DiBrigida, Council Liaison Cyndi Frank  
**Friends:** None  
**Guests:** None

**Approval of Minutes:** Motion to approve November 21, 2023 minutes made by Tom Kline and seconded by John Cannie, all in favor, none opposed.

**Reorganization Meeting:** 1) Tom Kline would like to nominate Laura Olstein for Chairperson, John Cannie seconded; all in favor, none opposed. 2) John Cannie asked that Jim Roselius remain as Vice Chairman and Mary DiBrigida remain as Corresponding Secretary; Tom Kline seconded; all in favor, none opposed.

**Old Business:** Two workshops to discuss remediation. Contacted Margaret-will get 2 cost estimates for submission to insurance and for grant application. Then met with BA Tom Carroll-can we divide project into smaller portions to avoid bid threshold and to circumvent prevailing wage? Tom said no have to send out all as one package.

**Morris County Historic Preservation Trust (large grant money):** Tom Kline-1) Met with Mayor & Council at workshop meeting. Preparing scope of work; need to file grant with county -boro pays 20%. Council said okay and signed resolution. Certification of Funds not done-CFO has to sign. Declaration of Intent to go to Ray Chang. Museum to be closed for at least another year. 2) Submit everything to insurance and see what they pay for-they won't pay off of estimate quotes.

**Morris County Heritage Commission History Re-Grant Program (small grant money):** Declaration of Intent due mid-March and application mid-April. Review Capes report-schedule workshop? Look over Capes report and add to grant what was not accomplished last year. Scanning /digitalization of maps, Kinnelon Times @300 issues over 10 years at 6-12 pages each.

**Budget:** Tom Kline-Looking to discuss at Council workshop.

**Building and Grounds Report:** Jim Roselius-1) Maintenance log-is it being filled out? Needs to be kept up for county purposes. 2) Water bill issues last year-no power, no one using building-the green panel in garden area-what is that? Jim will talk to Joe Niosi.

**Friends Report:** Tom put together a snapshot of what it means to be a Friend. Mary to review.

**Pathways:** Laura Olstein-Not participating again this year.

**Research & Collections:** Use drone to survey Kinnelon as an historic snap shot. Let rec director (and police) know when that is scheduled. Get pictures of bridge that's being replaced on Route 23.

**Scout Projects:** Laura Olstein-On hold until museum can re-open.

**Social Media:** Laura Olstein-Three winter posts: bee houses that Girl Scouts put in, L'Ecole in snow and Whritenour country store.

**Special Programs Report:** On hold until museum can re-open.

**Staff Report:** Laura Olstein-Meeting with Michael-going through current file system and changing to acid free folders-as he goes through checking to see if digitized.

**Technology Report:** John Cannie-1) For alarm company to fix alarm-need to adjust purchase order from 1 hour to 4 hours so now \$600. John motioned and Tom seconded to go forward, none opposed. 2) Cameras in museum-never got resolved. At next workshop maybe new council liaison Cyndi Frank can get it back on council's radar and also maybe set up meeting with Chief of Police for input. Cameras good for employee safety/theft/vandalism/outside events.

**Comments from the Borough Historian:** Tom Kline-1) Lucy's book with corrected flash drive-Michael to make into a flip book? 2) Took Lucy's book and digitized it-have a PDF. Want to make into a flip book and post on museum website to present for educational purposes. Arcadia Publishing /becomes a different copyright; can add more pics. 3) Cypress building reports/Valley House 1850's; 4) Morris/Kinney library in Smoke Rise early 70's-went to County library they're on line-will give to Michael. 5) Met with town council and talked about New Pond that Mr. Kinney built. Grandview homeowner's association-if they dissolved they have to offer property for free to Kinnelon boro-who doesn't want it due to dam. Tom spoke at last meeting-have an engineer-offered Kinnelon Heritage to see if dam can be rehabilitated-otherwise state will either breach it or take over. Try and preserve it-connects with Silas and South Glen Road.

**New Business:**

**Next Meeting: Tuesday, March 19, 2024 -- 7:00 pm**

**Adjournment:** Time 8:25 pm. Motion made to adjourn by Laura Olstein and seconded by John Cannier. All in favor, none opposed.

*At the March 19, 2024 meeting, on a motion by Tom Kline, and seconded by John Cannie and the affirmative voice vote of all members present, the February 20, 2024 minutes were approved.*