

**Historical Preservation Advisory Committee**  
**Meeting Minutes**  
**June 20, 2023**

Meeting Called to Order (Time 7:00pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Dave Wilding, John Cannie, Borough Historian and Member Tom Kline, Caryl Keyser (Alternate),  
**Absent:** Corresponding Secretary Mary DiBrigida, SOSAC liaison Scot Simptner, Council Liaison Vince Russo  
**Friends:** None  
**Guests:** None

**Approval of Minutes:** Motion to approve May 16, 2023 minutes made by Tom Kline and seconded by Jim Roselius, all in favor, none opposed.

**Old Business:**

**Morris County Historic Preservation Trust (large grant money):** Tom Kline-1) Connolly & Hickey made detailed drawings of damage from fire and water. Called Margaret today to ask when specs would be finished and when they'd be going out to bid. Documents not dealing with electrical issues. 2) Tom sent detailed letter re: electrical; Karen was going to try to submit to insurance. 3) Why do we have a council liaison?

**Morris County Heritage Commission History Re-Grant Program (small grant money):** Laura Olstein-Had workshop to discuss CAPES report and how to use the \$1140.00. Nick at Heritage said whenever the final report is ready that's fine. Laura will get list of supplies to buy. Maybe use for archival items and get regular supplies thru budget.

**Building and Grounds Report:** Jim Roselius-1) Regarding the exterior painting-don't think it was ever brought up to Council, although Charlie had said Council and Mayor would agree that funds would come out of Open Space. 2) Laura will draft an email listing all the items that need to be done and send to Vince. 3) Rug delivered to main room-all wrapped up. Store where? 4) Alarm and codes-not fixed correctly by MCI. Met with Joe Niosi-want to add John Whitehead and keep Tom Kline on list; confirmed Michael's code. DPW has to manage this. Have a meeting with police and fire dept re: emergency response? 5) Keep file on invoices to be paid by insurance: Two MCI invoices; Van Riper Electric, rug and Connelly & Hickey. 6) John Cannie is on borough voice-over IP project committee.

**Friends Report:** Not meeting at this point.

**Pathways:** Laura Olstein-Nothing to report

**Research & Collections:** Mary DiBrigida-Absent

**Scout Projects:** Laura Olstein-Nothing new to report

**Social Media:** Laura Olstein-Nothing to report.

**Special Programs Report:** On hold until museum can re-open.

**Staff Report:** Caryl Keyser-Michael's been working on CAPES stuff as well as maps and going through file folder.

**Technology Report:** John Cannie-Previously discussed.

**Comments from the Borough Historian:** Tom Kline-Found bound copies of the Trends-they've been digitized from 1957-2000. North Jersey Media took over the Trends. Need to convince one of the other museums to let us borrow the digital copy to download. Also have the Kinnelon Times-could put together a proposal to digitize.

**New Business:** Nothing new to add.

**Next Meeting: Tuesday, July 18, 2023 – 7:00 pm**

**Adjournment:** Time 7:59 pm. Motion made to adjourn by John Cannie and seconded by Jim Roselius. All in favor, none opposed.

*At the July 18, 2023 meeting, on a motion by Tom Kline, and seconded by Mary DiBrigida and the affirmative voice vote of all members present, the June 20, 2023 minutes were approved.*