

**BOROUGH OF KINNELON
MORRIS COUNTY, NEW JERSEY**

**REQUEST FOR QUALIFICATIONS PROPOSALS FOR
PROFESSIONAL SERVICE CONTRACT**

REDEVELOPMENT and AFFORDABLE HOUSING PLANNER

JAMES J. FREDA, MAYOR

KAREN M. IUELE, RMC, Borough Clerk

BOROUGH COUNCIL

**RANDAL CHARLES
ANTHONY CHIRDO
ERIC HARRIZ
SEAN MABEY
VINCENT RUSSO
WILLIAM YAGO**

PROPOSAL DUE DATE:

June 15, 2023

Notice is hereby given that the Borough of Kinnelon will receive
Qualifications on June 15, 2023 at 11:00 A.M. in the Borough of Kinnelon
Municipal Building 130 Kinnelon Road, Kinnelon, New Jersey
for **REDEVELOPMENT and AFFORDABLE HOUSING PLANNER**

Qualifications are being solicited through a Fair and Open process in accordance with N.J.S.A. 19:44A-20.5 et seq, and the Municipal Code of the Borough of Kinnelon. Requests for Qualifications (RFQ) may be obtained at the Borough of Kinnelon, Kinnelon Municipal Building, 130 Kinnelon Road, Kinnelon, New Jersey 07405 between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday or at the Borough of Kinnelon's website, kiuele@kinnelonboro.org. Qualification submissions may be mailed upon request by calling the Borough Clerk's office (973) 838-5401. All questions regarding the RFQ must be made in writing and directed to the Borough Clerk. Submissions must be made in the form required by the specifications; one (1) printed original and one (1) electronic format (flash drive) copy must be delivered to the Borough Clerk prior to the time for the receipt of Qualification(s). All information requested in the Request for Qualifications must be provided or the submission may be disqualified. Submissions must be sealed and plainly marked on the outside of the sealed envelope to the services for which the Qualification is submitted.

****Any Addenda will be issued on the Borough of Kinnelon's website. Therefore, all interested respondents should check the website from now through bid opening. It is the sole responsibility of the respondent to be knowledgeable of all addenda related to this procurement.**

The Borough of Kinnelon reserves the right to reject any and all submissions, to waive any informality in the RFQ process, and to accept any submissions which, in their judgment, are most advantageous, price and other factors considered, and will best serve the interest of the Borough of Kinnelon. Submitters are required to comply with the requirements of N.J.S.A. 10:531 et seq., N.J.A.C. 17:27, and the **"Pay to Play" Ordinance of the Borough of Kinnelon.**

Successful contractors will be required to provide, prior to award of the contract, Affirmative Action documentation and a New Jersey Business Registration (Form NJ BUS REG). Successful contractor will also be required to comply with all terms imposed by NJ Elections Laws subject to campaign funding limits, as well as the Kinnelon Pay to Play Ordinance.

Proposals will be reviewed, and award of contract will be based upon the following criteria:

- Experience and reputation of the firm in the field of Redevelopment and Affordable Housing Planner.
- Qualifications of the individuals who will perform the required services, and their respective participation.
- Experience of the individuals as it relates to the particular expertise required to

perform the contract, including experience in providing planning services to municipalities located within the Highlands Region.

- Ability of the firm to perform the services on a timely basis, including staffing and familiarity with the subject matter.
- Experience with or specific knowledge of the Borough of Kinnelon as it pertains to this contract.
- References.
- Cost consideration, including, but not limited to fee schedule to be charged, fees paid by public entities of similar size and make-up, for comparable level of services, and, if applicable, cost that would be incurred by the City to contract with a new firm for existing projects (i.e. estimated cost for current firm to review and close out all files, and new firm to review and get up to speed on all open files).

Successful candidates chosen from respondents will be issued open-ended master contracts, and during the contract year of June 15, 2023 through December 31, 2024, may be requested to provide services as required by the Borough. These contracts do not guarantee that any work will actually be awarded to any, or to all, of the successful candidates.

In the event that a member of the Redevelopment and Affordable Housing Planner, due to a conflict concern, should disqualify itself from consideration for a contract for a specific matter that shall not adversely affect inclusion for consideration for future contracts during the contract year.

Contract assignments for specific services will be awarded on an as needed basis to individual firms based upon the required expertise as it applies to the services needed, ability to perform within the required timeframe, and evaluation of a proposals provided by the firm for each task.

Request for Qualifications for Redevelopment and Affordable Housing Planner

The Borough of Kinnelon is requesting qualifications from firms to provide Redevelopment and Affordable Housing Planner services for its ongoing and future redevelopment projects, including, but not limited to, public and private redevelopment; regulatory analysis; design of public infrastructure related to redevelopment; interface with State, County, and other regulatory agencies; organization of public participation processes; and other design and planning services as required. The services required will also include assisting the Borough in appropriate planning and zoning to comply with the Borough's existing and potential future affordable housing requirements.

Qualifications submission must include all of the following:

1. Name, address, phone and fax number of firm. If there are multiple office sites, list all, and indicate corporate office.
2. Biography or history of the firm.
3. List of principals and/or partners.
4. List of personnel that would be assigned to Kinnelon matters, including a summary of their education, licenses, qualification, expertise, and experience as it relates to the services required by the City. Indicate the approximate percentage of work that would be assigned to each individual. Senior personnel assigned to Kinnelon must be have demonstrated knowledge of and familiarity with New Jersey State Master Plan, and with any and all regulations relating to redevelopment in New Jersey.
5. List of references from at least two (2) municipalities for which firm has provided similar services for redevelopment projects, including name, address, phone number, contact information, and project description.
6. Provide prior experience, if any, the firm may have providing services to the Borough of Kinnelon, and in what capacity.
7. List of municipalities currently under contract with the firm.
8. Provide a fee schedule by title for all firm members and employees. Indicate which fees would apply for principals and employees assigned to Kinnelon matters.
9. Provide a schedule of any and all other fees routinely charged by the firm for during the course of providing services on behalf of the Borough.
10. Copy of current Certificate of Insurance for Professional Liability coverage.

One (1) original and one (1) flash drive copy of the submission package must be submitted to the City for consideration. In addition to the above required information, respondents must provide all documents indicated on the Submission Package Check List. Failure to provide all required documents may result in the proposal not being considered.

Additional Pay to Play Requirements

Contractors are advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Enforcement Commission, pursuant to N.J.S.A. 19:44-20.13 (P.L. 2005, c, 271, s.3), if the contractor receives contracts in excess of \$50,000 in the aggregate from public entities in a calendar year. It is the contractor's responsibility to determine if filing is necessary. The report is due March 30 of each year for reporting of prior year contracts. Additional information on this requirement is available from ELEC at 888-3133532 or at www.elec.state.nj.us.

BOROUGH OF KINNELON

DOCUMENT SUBMISSION CHECKLIST

REQUIRED		READ, SIGNED & SUBMITTED
Yes	PROPOSAL AS REQUIRED IN RFQ	0
Yes	STOCKHOLDER DISCLOSURE CERTIFICATION	0
Yes	NON-COLLUSION AFFIDAVIT	0
Yes	AFFIRMATIVE ACTION QUESTIONNAIRE	0

REVIEWED

Yes	MANDATORY AFFIRMATIVE ACTION LANGUAGE	0
Yes	AMERICANS WITH DISABILITIES ACT OF 1990	0
Yes	N. J. BUSINESS REGISTRATION REQUIREMENTS	0
Yes	KINNELON PAY TO PLAY ORDINANCE	0
Yes	DISCLOSURE INVESTMENT IN IRAN	0

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information cause for automatic rejection of the bid or proposal.

Name of Organization:

Organization Address:

Part I Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV) Non-Profit
- Corporation (skip Parts II and III, execute certification in Part IV) For-Profit
- Corporation (any type) Limited Liability Company (LLC)
- Partnership Limited Partnership Limited Liability Partnership
- Other (be specific): _____

Part II

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

REQUIRED EVIDENCE
AFFIRMATIVE ACTION REGULATION

P.L. 1975, C. 127 (N.J.A.C. 17:27)

If awarded a contract, all procurement and service contractors will be required to comply with the requirements of P.L. 1975, c. 127, (N.J.A.C. 17:27). Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, the contractors should present one of the following to the Purchasing Agent.

1. A photocopy of a valid letter from the U.S. Department of Labor that the contractor has an existing federally- approved or sanctioned Affirmative Action Plan (good for one year from the date of the letter).
OR
2. A photocopy of approved Certificate of Employee Information Report from the State of New Jersey.
OR
3. An Affirmative Action Employee Information Report (Form A302).
OR
4. All successful construction contractors must submit, within three days (3) of the signing of the contract, an Initial Project Manning Report (AA201) for any contract award the meets or exceeds the Public Agency bidding threshold (available upon request).

NO FIRM MAY BE ISSUED A CONTRACT UNLESS IT COMPLIES WITH THE AFFIRMATIVE ACTION REGULATIONS OF P.L. 1975, c. 127.

The following questions must be answered by all bidders:

1. Do you have a federally approved or sanctioned Affirmative Action Program? ___Yes ___No If yes, please submit copy of such approval.
2. Do you have a Certificate of Employee Information Report Approval? ____Yes
____No If yes, please submit copy of such certificate.

The undersigned contractor certifies that he is aware of the commitment to comply with the requirements of P.L. 1975, c. 127, and agrees to furnish the required documentation pursuant to law.

COMPANY:

SIGNATURE:

TITLE:

NOTE: A CONTRACTOR'S BID MUST BE REJECTED AS NON-RESPONSIVE IF A CONTRACTOR FAILS TO COMPLY WITH REQUIREMENTS OF P.L. 1975, C. 127, WITHIN THE REQUESTED TIME FRAME.

EXHIBIT A

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE Goods, Professional Services and General Service Contracts (Mandatory Affirmative Action Language)

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

AMERICANS WITH DISABILITIES ACT OF 1990

Equal Opportunity for Individuals with Disability

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title II of the American With Disabilities Act of 1990 (the "ACT") (42 U.S.C. S12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

BUSINESS REGISTRATION CERTIFICATE ALL

Bidders are hereby advised as follows:

While the inclusion of a copy of your Business Registration Certificate is not mandatory with the bid submission, all contractors (bidders), and subcontractors' listed pursuant to subsection (d) on the Bid Document Submission Checklist (page C-1), are required to have obtained the Business Registration Certificate from the Department of the Treasury, Division of Revenue prior to the award of contract, pursuant to P.L.2004, c.57-N.J.S.A. 52:32-44 et seq. as amended by P.L.2009, c.315 effective January 18, 2010.

Failure to obtain the Business Registration Certificate from the State of New Jersey, Department of the Treasury, Division of Revenue under this act, prior to award of contract is a material defect and is not curable.

The Borough of KINNELON will require a copy of the Business Registration Certificate from the successful bidder and any applicable subcontractors, **prior to the time of contract**, purchase order, or other contracting document **is awarded**.

Registering A Business with the New Jersey Department of the Treasury

Business organizations or individuals doing business in New Jersey are required to register with the Department of the Treasury, Division of Revenue. Registration is free and is a one-time action – there are no fees to register. However, you should update your contact and tax eligibility information as needed. Registration is required to conduct most business with any state, county, municipal, local board of education, charter school, county college, authority, or state college or university. The contracting agency may be required to have a copy of the “proof of registration certificate” submitted as part of a public bid or prior to issuing a purchase order.

To register: Businesses must complete **Form NJ-REG** and submit it to the Division of Revenue. The form can be filed form online or by mailing a paper form to the Division. Online filing is strongly encouraged.

- Register online at www.nj.gov/treasury/revenue/taxreg.htm. Click the “online” link and then select “Register for Tax and Employer Purposes.”
- Download the paper form and instructions at www.nj.gov/treasury/revenue/revprnt.htm.
- Call the Division at 609-292-1730 to have a form mailed to you.
- Write to the Division at: Client Registration Bureau, PO Box 252, Trenton, NJ 08646-0252.

Note: If you operate a corporation, limited partnership, limited liability company or limited liability partnership, before registering, you must obtain legal authority to operate in the State of New Jersey. Generally, this is accomplished by filing an original business certificate with the Division of Revenue, such as a Certificate of Incorporation or Formation. For more information on this subject, visit www.nj.gov/treasury/revenue/filecerts.htm, or call 609-292-9292.

Registering as an individual: There is a simplified registration process for individuals doing business with any New Jersey government agency. The form (NJ-REG-A) may be on the back of this form. If not, it can be downloaded from the web at www.nj.gov/treasury/revenue/pdforms/regapdf. To obtain a copy by mail, call 609292-1730, or write to the Division at the Client Registration Bureau, PO Box 252, Trenton, NJ 08646-0252.

Questions about the registration process? Call 609-292-1730 or submit by e-mail at www.nj.gov/treasury/revenue/revcontact.html.

How do I receive the proof of registration certificate?

- New registrants. When completing Form NJ-REG, make sure you answer “Yes” to the contractor/sub-contractor question (Online - Item 17; Paper Form - Item 18). The Division of Revenue will mail the certificate to the mailing address you supply on your registration form.
- Previously Registered Businesses. Call 609-292-1730 and select option 3. The Division of Revenue’s service agents will take your order and mail you a certificate. Please allow 7 to 10 working days to receive your certificate. Alternately, you may visit the Division’s Client Registration Bureau in person

and request a certificate. The address is 847 Roebling Avenue, Trenton, NJ 08611. Service desk hours are 8:30am to 4pm, weekdays, excluding holidays.

What information does the proof of registration contain? The certificate displays the following information: Business Name, Trade Name (If Applicable), Taxpayer ID (Usually the Employer Identification Number), Business Address, Contractor Certification Number (State Issued), Certification Issuance Date, Effective Date (Business Start Date Entered on Form NJ-REG).

**State of New Jersey Division of Purchase and Property
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

Name of Bid _____ : Bidder / Offeror: _____

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX FAILURE TO CHECK ONE OF THESE BOXES MAY RENDER THE PROPOSAL NON-RESPONSIVE

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at www.state.nj.us/treasury/purchase/pdf/Chapter25list.pdf. Bidders **must** review this list prior to completing the below certification. **Certification must be submitted prior to contract award.** If the Township finds a person or entity to be in violation of law, she/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries or affiliates is listed on the NJ Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 **below and sign and complete the Certification below.** Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

**PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT
ACTIVITIES IN IRAN**

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

**PLEASE PROVIDE INFORMATION BELOW RELATIVE TO THE ABOVE QUESTIONS.
ANSWERS MUST BE THOROUGH. IF YOU NEED TO MAKE ADDITIONAL ENTRIES,
PLEASE MAKE COPIES OF THIS SHEET OR ATTACH YOUR OWN.**

Name _____ Relationship to Bidder/Offeror _____

Description of Activities _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offeror Contact Name _____ Contact Phone Number _____

Name _____ Relationship to Bidder/Offeror _____

Description of Activities _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offeror Contact Name _____ Contact Phone Number _____

CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the Borough of Kinnelon is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Borough of Kinnelon and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name _____ Signature _____
Title: _____ Date _____