

**BOROUGH OF KINNELON
ORDINANCE NO. 17-2025**

**AN ORDINANCE TO AN ORDINANCE ADDING A NEW SECTION 4-37.2 TO
CHAPTER 4 OF THE BOROUGH CODE TO BE TITLED "PROPERTY
MAINTENANCE/HOUSING/ZONING INSPECTOR"**

BE IT ORDAINED by the Mayor and Council of the Borough of Kinnelon, County of Bergen and State of New Jersey, as follows:

Section 1. Pursuant to N.J.S.A.40:48-1, 40:49-2 and 40A:9-165, the Mayor and Council of the Borough of Kinnelon hereby amend the Borough Code to create a new Chapter 4-37.2 to be titled "Property Maintenance/Housing/Zoning Inspector " to read as follows:

Article I: Property Maintenance/Housing/Zoning Inspector

§ 4-37.2. Office Created. Property Maintenance/Housing/Zoning Inspector

1. Position: Part-Time (25–28 hours per week)

2. Duties:

- Interpret and enforce Borough property maintenance, housing, and zoning ordinances.
- Promote compliance through education and communication with property owners and residents.
- Conduct inspections, issue notices of violation, and perform follow-up inspections to ensure compliance.
- When necessary, compile documentation and prepare cases for summonses, fines, or court action, with the ultimate goal of compliance in the interest of public health, safety, and welfare.
- Utilize Borough's municipal software system, including the zoning module (Spatial Data Logic – SDL), for tracking inspections and compliance.
- Provide technical information to residents regarding Borough property maintenance, housing, and zoning requirements.

3. Reporting: Reports directly to the Business Administrator.

4. Compensation: Salary range in accordance with the Borough's Salary Ordinance.

Section 2. Repealer.

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section 3. Severability

If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this ordinance. The governing body of the Borough of Kinnelon declares that it would have passed the ordinance and each section thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section 4. Effective Date.

This ordinance shall take immediate effect upon passage and publication according to law.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Chirido						
Mabey						
Frank						
Lewis						
Reckler						
Harriz						

APPROVED:

JAMES FREDA, MAYOR

Attest:

KAREN IUELE
Borough Clerk