

RESOLUTION 11.01.2025

AUTHORIZATION TO ENTER INTO A COOPERATIVE PURCHASING  
AGREEMENT WITH THE INTERLOCAL PURCHASING SYSTEM (TIPS)

WHEREAS, N.J.S.A. 52:34-6.2 authorizes local contracting units to enter into Nation Cooperative purchasing agreements; and,

WHEREAS, the Borough of Kinnelon desires to become a member of the Interlocal Purchasing System ("TIPS Purchasing Cooperative") effective upon the execution of applicable agreement, in order for the Borough to receive the most cost-effective method of procurement; and,

WHEREAS, such membership shall renew annually after the effective date, unless the Borough of Kinnelon elects to formally withdraw from the system.

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Kinnelon, Morris County in the state of New Jersey authorizes the Borough to participate in TIPS Purchasing Cooperative and authorizes the execution of a Cooperative Pricing Agreement.

BE IT FURTHER RESOLVED that the Business Administrator and Borough Clerk is hereby authorized to take actions necessary to effectuate the provisions of this resolution.

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KINNELON AT A REGULAR MEETING HELD ON NOVEMBER 20, 2025.



Karen M. Iuele, RMC  
Borough Clerk

Resolution: 11.02.2025

AUTHORIZING APPOINTMENT OF  
MICHAEL STANZILIS JR AS A FULL-  
TIME BOROUGH CLERK ASSISTANT  
FOR THE BOROUGH OF KINNELON

WHEREAS, the Borough Council wishes to appoint Michael Stanzilis as a full-time Borough Clerk Assistant for the Borough of Kinnelon with a start date of November 24, 2025; and

WHEREAS, Michael Stanzilis salary will be \$45,760.00.

NOW THEREFORE, BE IT RESOLVED, THAT the Mayor and Council of the Borough of Kinnelon approve appointing Michael Stanzilis as a full-time Borough Clerk Assistant for the Borough of Kinnelon as of November 24, 2025.


ROLL CALL: Adopted 11/20/2025 on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Chirdo			X			
Mabey			X			
Frank			X			
Lewis				X		
Reckler				X		
Harriz			X			

CERTIFICATION

I, Karen M. luele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on November 20, 2025.

Dated: November 20, 2025

  
Karen M. luele, RMC  
Borough Clerk

RESOLUTION #11.03.2025

**BE IT RESOLVED**, BY THE Mayor and Council of the Borough of Kinnelon, that the Tax Collector be relieved of collecting \$3,709.58 in property taxes on Block 11301 Lot 104 also known as 5 Brookvale Terrace. due to an exemption as 100% Disabled Veteran granted by the Tax Assessor effective October 20, 2025 and warrant be drawn to the Property Owners in the amount of \$3,709.58 for taxes that have already been paid for 2025.

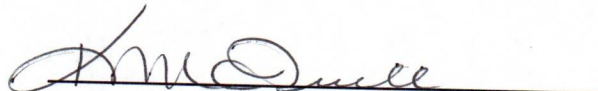
ROLL CALL: Adopted 11/20/2025 on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Chirido			X			
Mabey			X			
Frank			X			
Lewis			X			
Reckler			X			
Harriz			X			

November 20, 2025  
Judith O'Brien, CTC  
Tax Collector  
Borough of Kinnelon

I, Karen M. luele, Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council November 20, 2025.

Date: 11/20/25

  
Karen M. luele, Borough Clerk



**BOROUGH OF KINNELON**

**RESOLUTION: 11.04.2025**

**A RESOLUTION TO PROVIDE SPECIFIC FINANCIAL INCENTIVES TO  
ELIGIBLE EMPLOYEES SELECTING THE AETNA HIGH-DEDUCTIBLE HDHP  
3000 PLAN FOR CALENDAR YEAR 2026**

**WHEREAS**, the Borough of Kinnelon (hereinafter, the Borough) offers a comprehensive Employee Health Benefits Program to all Full-Time eligible Employees through its membership in the North Jersey Municipal Employee Benefits Fund; and

**WHEREAS**, the Borough has retained the services of a Health Benefits Consultant (HBC) to provide review and analytical services as the Borough strives to attain stability in the cost for both the Employees and Borough related specifically to medical and prescription benefit costs; and

**WHEREAS**, the HBC provided analysis on the savings that could be realized by both the Employee and the Borough if a covered Employee were to choose the High-Deductible Health Plan (HDHP 3000) as part of the Open Enrollment process for Calendar Year 2026; and

**WHEREAS**, the HBC presented options for consideration to the Borough and specifically, the following financial options were determined to be most advantageous for both the participating Employees and the Borough.

**NOW, THEREFORE BE IT RESOLVED**, the Governing Body of the Borough of Kinnelon hereby authorizes the following Incentives for Employees to consider as part of the upcoming Open Enrollment Process:

**For the High-Deductible Health Plan (HDHP 3000):**

The Plan Deductible (\$3,000) for Single enrollment and

The Plan Deductible (\$6,000) for Employee/Spouse, Parent/Child(ren) or Family

For those choosing the High-Deductible Health Plan 3000, the Borough will deposit the full Incentive into a qualified Health Savings Account (HSA) in early January of the Plan Year.

**BE IT FURTHER RESOLVED**, the Mayor and Council also authorize the HBC and appropriate Borough Administration to meet with the eligible Active Employees and provide the specific informational documentation to assist the Employees in understanding the different Plan Offerings and the benefits associated with the Incentives being offered.


**BE IT FURTHER RESOLVED**, the changes noted above shall become effective upon the passage of this Resolution, in accordance with the time frames outlined above and in accordance with the administrative implementation; and

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be maintained on file and shall also be forwarded to the Borough CFO and Professional Insurance Associates, a Division of World Insurance Associates, LLC, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Health Benefits Consultant to the Borough.

Adopted this day: November 20, 2025.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Clerk

RESOLUTION #11.05.2025

**BE IT RESOLVED,** BY THE Mayor and Council of the Borough of Kinnelon, that the Tax Collector be relieved of collecting \$3,870.61 in property taxes on Block 45102 Lot 111 also known as 33 Lincoln Rd. due to an exemption as 100% Disabled Veteran granted by the Tax Assessor effective October 1, 2025 and warrant be drawn to the Cotality in the amount of \$3,870.61 for taxes that have already been paid for 2025.

ROLL CALL: Adopted 11/20/2025 on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Chirdo			X			
Mabey			X			
Frank			X			
Lewis			X			
Reckler			X			
Harriz			X			

November 20, 2025


Judith O'Brien, CTC

Tax Collector

Borough of Kinnelon

I, Karen M. luele, Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council November 20, 2025.

Date: 11/20/25

  
Karen M. luele, Borough Clerk



## RESOLUTION # 11.06.2025

**BE IT RESOLVED**, BY THE Mayor and Council of the Borough of Kinnelon, that 2025 property taxes in the amount of \$663.76 and that 2026 taxes in the amount of \$644.76 be cancelled on Block 10104, Lot 101 known as 1671 Route 23 due to the taking of the property by the State of New Jersey, Commissioner of Transportation. The parcel will be tax exempt moving forward.

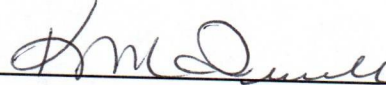
**ROLL CALL:** Adopted 11/20/2025 on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Chirido			X			
Mabey			X			
Frank			X			
Lewis			X			
Reckler			X			
Harriz			X			

November 20, 2025  
Judith O'Brien, CTC  
Tax Collector  
Borough of Kinnelon

I, Karen M. Iuele, Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council November 20, 2025.

Date: 11/20/25

  
\_\_\_\_\_  
Karen M. Iuele, Borough Clerk

RESOLUTION 11.07.2025

CHANGE ORDER #1 FOR  
L'ECOLE KINNELON MUSEUM

WHEREAS , on October 29, 2025, the Borough of Kinnelon awarded the contract for Fire and Water Damage Restoration, L'Ecole Kinnelon Museum; and


WHEREAS, said contract was for the total price of \$189,300.00; and

WEREAS, change order No. 1 of the amount \$6,760.96 which made the new total Contract \$196,060.96; and

NOW, THEREFORE, BE IT RESOLVED. By the Kinnelon Mayor and Council the contract price L'Ecole Kinnelon Museum for Fire and Water Damage Restoration shall be adjusted in accordance with this change order increase of \$6,760.96. The new total Contract shall be in the amount of \$196,060.96.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget account C-04-55-880-904

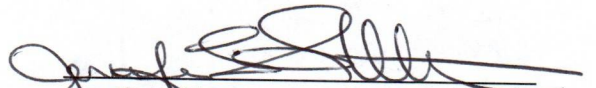
Dated: November 20, 2025

  
Karen M. Luele, Borough Clerk

CERTIFICATION OF FUNDS

I, Jennifer Stillman, Acting CFO, hereby certify that funds are available for payment of Change Order in the amount of \$6,760.96 and that the full contract price in the amount of \$196,060.96.

Dated: November 20, 2025

  
Jennifer Stillman, Acting Chief Financial Officer



RESOLUTION NO. 11.08.2025  
OF THE GOVERNING BODY OF  
THE BOROUGH OF KINNELON

2025 Municipal Best Practices Inventory

WHEREAS, The Department of Community Affairs, Division of Local Government Services requires municipality to complete the Best Practice Inventory; and

WHEREAS, the Borough of Kinnelon has complied with the request to complete the Best Practice Inventory Worksheet; and

WHEREAS, the Chief Administrative Officer of the Chief Financial Officer of every municipality must both certify the inventory using the Online FAST platform; and

WHEREAS, the Municipal Clerk must certify that the Inventory and the results will be discussed at a public meeting.

NOW, THEREFORE BE IT RESOLVED that the Borough of Kinnelon Best Practice Inventory Worksheet has been reviewed by the Governing Body at a public meeting held on November 13, 2025; submitted to the Division by the required October 24, 2025 due date, and that the Business Administrator, Chief Financial Officer and Municipal Clerk are hereby authorized to prepare the necessary certifications.

Adopted 11/20/25 on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Chirido			X			
Mabey			X			
Frank			X			
Lewis			X			
Reckler			X			
Harriz			X			

CERTIFICATION

I, Karen M. luele, Municipal Clerk, Borough of Kinnelon, Morris County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the November 20, 2025, Mayor and Council meeting.



Karen M. luele, RMC  
Kinnelon Borough Clerk

RESOLUTION: 11.09.2025

Appointment Caryln Hill Tax/Utility  
Clerk in the Tax Department  
the Kinnelon Municipal Building

WHEREAS, the Mayor and Council of the Borough of Kinnelon wish to appoint Carlyn Hill as the Tax/Utility Clerk; and

WHEREAS, an opportunity has arisen within the tax collector's office for the position of Tax/Utility Clerks which aligns with Caryln Hill.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Kinnelon hereby approves the appointment of Caryln Hill to the position of Tax/Utility Clerks position in the Tax Collectors Office.

Dated: November 20, 2025

A handwritten signature in dark ink, appearing to read 'Karen M. Luele', written over a horizontal line.

Karen M. Luele, RMC

RESOLUTION 11.10.2025

CHANGE ORDER #2 FOR  
L'ECOLE KINNELON MUSEUM

WHEREAS , on October 29, 2025, the Borough of Kinnelon awarded the contract for Fire and Water Damage Restoration, L'Ecole Kinnelon Museum; and

WHEREAS, said contract was for the total price of \$189,300.00; and

WEREAS, change order No. 2 of the amount \$11,024.39 which made the new total Contract \$207,085.35; and

NOW, THEREFORE, BE IT RESOLVED. By the Kinnelon Mayor and Council the contract price L'Ecole Kinnelon Museum for Fire and Water Damage Restoration shall be adjusted in accordance with this change order #2 increase of \$11,024.39. The new total Contract shall be in the amount of \$207,085.35.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget account C-04-55-880-904

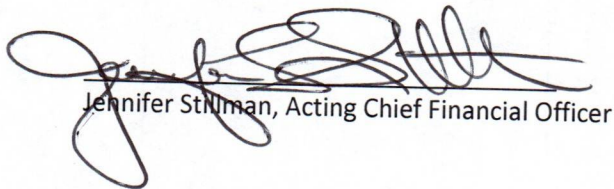
Dated: November 20, 2025

  
Karen M. Luele, Borough Clerk

CERTIFICATION OF FUNDS

I, Jennifer Stillaman, Acting CFO, hereby certify that funds are available for payment of Change Order #2 in the amount of \$11,024.39 and that the full contract price in the amount of \$196,060.96.

Dated: November 20, 2025

  
Jennifer Stillman, Acting Chief Financial Officer



BOROUGH OF KINNELON  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

SLC (KN-5000)

**RESOLUTION NO. 11.11.2025**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A  
TRANSFER AGREEMENT WITH THE GLENN L. SISCO SCHOOL AND  
THE BOROUGH OF KINNELON**

**WHEREAS**, the Borough of Kinnelon is the owner of certain property known and designated as block 134 lot 133, more commonly known as 109 Kiel Avenue in the Borough of Kinnelon; and

**WHEREAS**, the property is used for educational purposes and is known as the Glenn L Sisco School; and

**WHEREAS**, Kinnelon Board of Education has requested that the ownership of the property be transferred to the Board and has agreed to continue to use the property only for educational purposes; and

**WHEREAS**, the Mayor and Council of the Borough of Kinnelon deem it to be in the best interest of the Borough and its residents to approve of the transfer of ownership of the Glenn L Sisco school to the Kinnelon Board of Education;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Kinnelon that the transfer of the Glen L. Sisco School to the Kinnelon Board of Education for nominal consideration of One Dollar, subject to the conditions that the property always be used for educational purposes and also that it continue to be known as the Glenn L. Sisco School, is hereby approved; and

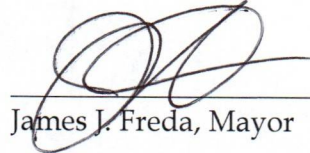
**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are authorized to execute any documents necessary to effectuate the transfer of the property, subject to the approval of the Borough Attorney.

ATTEST:

BOROUGH OF KINNELON



Karen M. Iuele, RMC, Borough Clerk

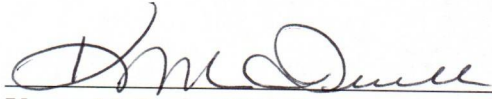


James J. Freda, Mayor

Dated: November 20, 2025

**CERTIFICATION**

I, **Karen M. Iuele, R.M.C., Borough Clerk** of the Borough of Kinnelon hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council of the Borough of Kinnelon at a duly convened meeting held on November 20, 2025.



Karen M. Iuele, R.M.C. Borough Clerk

Resolution 11.12.2025

A RESOLUTION AWARDING A CONTRACT TO TILCON INC., FOR ROAD RESURFACING UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT #6MOCCP IN THE ESTIMATED AMOUNT OF \$55,099.30.

WHEREAS, the Borough of Kinnelon wishes to resurface Wagda Ave., Marion Ave, Stillwater Drive, and Cascade Way in the Borough of Kinnelon; and

WHEREAS, this service is available under the Morris County Cooperative Pricing Council; and

WHEREAS, this procurement has been reviewed by Qualified Purchasing Agent for the Borough of Kinnelon, who finds it to be in compliance with the "Local Public Contracts Law" of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED that a contract be awarded to Tilcon New York, Inc, 9 Etin Road, Parsippany NJ 07054 in the estimated amount of \$55,099.30 as per the proposal dated November 12, 2025; and

BE IT FURTHER RESOLVED that this contract is awarded under the Morris County Cooperative Pricing Council contract #6MOCCP; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget account C-04-55-877-902

Dated: November 20, 2025

A handwritten signature in dark ink, appearing to read 'K. M. Iuele', written over a horizontal line.

Karen M. Iuele, RMC  
Kinnelon Borough Clerk




WHEREAS, there appears to be insufficient funds in the following accounts (accepting appropriation for Contingent Expenses or Deferred Charges, to meet the demand thereon for balance of the Current Year):

NOW, THEREFORE, BE IT RESOLVED, not less than two-third of all the members thereof affirmatively concurring that in accordance with the provisions of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and same hereby transferred to the account being insufficient to meet the current demands: and

BE IT FURTHER RESOLVED that the Treasurer be hereby authorized and directed to make the following transfers:

<b>From:</b>		<b>To:</b>	
Code Enforce S&W	\$72,000	Admin OE	\$ 23,200
		Municipal Clerk S&W	\$ 27,500
		Engineering OE	\$ 21,300
Group Insurance	\$21,300	PERS	\$ 7,200
		PFRS	\$ 14,100
Storm Water S&W	\$28,000	Engineering OE	\$ 11,200
		Fire Hydrants	\$ 15,300
		Court S&W	\$ 1,500
DPW S&W	\$40,000	Engineering OE	\$ 40,000
<b>Total</b>	<b>\$161,300</b>	<b>Total</b>	<b>\$ 161,300</b>

Dated: 11-20-2025

  
Karen M. Luele, RMC, Borough Clerk