

Resolution 2.01.2025

**Appointment of Municipal Housing Liaison
Borough of Kinnelon, Morris County, New Jersey**

WHEREAS, pursuant to N.J.A.C. 5:93 and N.J.A.C. 5:80-26.1 et. seq., the Borough of Kinnelon is required to appoint a Municipal Housing Liaison for the administration of Borough of Kinnelon affordable housing program to enforce the requirements of the NJ Fair Housing Act and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, Section 207-69 of the Borough of Kinnelon provides for the appointment of a Municipal Housing Liaison to administer Kinnelon's affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Kinnelon, in the County of Morris and the State of New Jersey that the Craig Ambrosio is hereby appointed by the Governing Body of Borough of Kinnelon as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with § 407-69 of the Borough of Kinnelon Code.



Karen M. Luele, RMC

Municipal Clerk

I, Karen M. Luele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the Mayor and Council regular meeting of the Kinnelon Mayor and Council held on February 20, 2025.


RESOLUTION 02.02.25

AUTHORIZE TO PURCHASE
2024 FORD SUPER DUTY F-250
MCCPC CO-OP

BE IT RESOLVED that a contract for the purchase of a 2024 Ford Super Duty F-250 awarded to MCCPC Co-op, Contract 15-c Item #11

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Acting Chief Finance Officer has certified that the funds are available in Budget Account 4-01-25-240-057.

Dated: February 20, 2025



Karen M. Iuele, RMC
Municipal Clerk, Borough of Kinnelon

RESOLUTION 02.03.25

AUTHORIZE TO PURCHASE
GROUNDMASTER 7210 MOWER
BERGEN COUNTY CO-OP

BE IT RESOLVED that a contract for the purchase of a Groundsmaster 7210-Mower awarded to Bergen County Co-op

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Acting Chief Finance Officer has certified that the funds are available in Budget Account 4-01-26-290-051

Dated: February 20, 2025



Karen M. Luele, RMC
Municipal Clerk, Borough of Kinnelon

RESOLUTION 02.04.2025

AUTHORIZATION FOR MAYOR TO
SIGN RISK MANAGEMENT
CONSULTANT'S AGREEMENT

WHEREAS, the Governing Body of the Borough of Kinnelon authorizes the Mayor to sign the Risk Management Consultant's Agreement; and

WHEREAS, the term of this agreement shall be for one (1) year.

NOW, THEREFORE BE IT RESLOVED BY, the Governing Body of the Borough of Kinnelon authorizes the Mayor of the Borough of Kinnelon to sign this agreement with Risk Management Consultant's for a term of 1 year.

Dated: February 20, 2025


Karen M. Iuele, Borough Clerk

RESOLUTION 02.05.2025

AUTHORIZATION FOR MAYOR TO
SIGN HEALTH BENEFITS
CONSULTANT'S AGREEMENT

WHEREAS, the Governing Body of the Borough of Kinnelon authorizes the Mayor to sign Health Benefits Consultant's Agreement; and

WHEREAS, the term of this agreement shall be for one (1) year.

NOW, THEREFORE BE IT RESLOVED BY, the Governing Body of the Borough of Kinnelon authorizes the Mayor of the Borough of Kinnelon to sign this agreement for Health Benefits Consultant's for a term of 1 year.

Dated: February 20, 2025


Karen M. Luele, Borough Clerk

RESOLUTION 2.06.25

AUTHORIZING HIRE OF
DYLAN MILLER AS A
FULL TIME DPW MAINTAINER

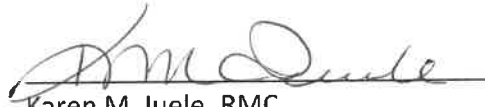
WHEREAS, the Kinnelon Department of Public Works wishes to hire Dylan Miller as a Full Time Department of Public Works Maintainer; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough Of Kinnelon hire Dylan Miller, as a Full-Time worker for the Department of Public Works, at Step 3- \$23.59 an hour. Start date is January 27, 2025.

CERTIFICATION

I, Karen M. luele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the Mayor and Council regular meeting of the Kinnelon Mayor and Council held on February 20, 2025.

Dated: February 20, 2025


Karen M. luele, RMC
Borough Clerk

RESOLUTION: 02.07.25


AUTHORIZATION TO PURCHASE
PIERCE-INTERNATIONAL 3000
GALLON STOCK TANKER

WHEREAS, the Borough of Kinnelon Mayor and Council award Fire & Safety Services, Ltd. 200 Ryan Street, South Plainfield NJ for (1) Pierce-International 3000 Gallon Stock Tanker; and

WHEREAS, this award will be made by utilizing the Sourcewell National Cooperative Purchasing Contract, 113021 with a price not to exceed \$670,631.60.

NOW, THEREFORE, BE IT RESOLVED, the Kinnelon Mayor & Council authorize the purchase of a Pierce-International 3000 Gallon Stock Tanker with a price not to exceed \$670,631.60 from Fire & Safety Services, Ltd.

Dated: February 20, 2025


Karen M. Iuele, RMC
Kinnelon Borough Clerk

RESOLUTION 2.08.25

RESOLUTION OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF KINNELON, COUNTY OF
MORRIS, STATE OF NEW JERSEY, AUTHORIZING
DISPOSAL OF SURPLUS PROPERTY THROUGH
GOVEDEALS AUCTION

WHEREAS, the Borough of Kinnelon is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Mayor and Council are desirous of auctioning said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon as follows:

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at www.govdeals.com.

2. The sale will be conducted online and the address of the auction site is www.govdeals.com

3. The sale is being conducted pursuant to N.J.S.A. 40A:11-36 and NJ Department of Community Affairs, Local Finance Notice 2008-9.

4. A list of the surplus property to be sold is attached hereto and made a part hereof of this resolution.

5. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties.

6. The successful bidder(s) shall be required to pay the full amount of the sale, execute a hold harmless and indemnification agreement in favor of the Borough of Kinnelon and shall be required to make arrangements for the pickup of said property from the Borough of Kinnelon within 10 days of the auction.

7. The Mayor and Council reserve the right to accept or reject any bid submitted.

8. The Municipal Clerk and Chief Financial Officer are hereby authorized and directed to take such ministerial actions as are necessary to effectuate this resolution including but not limited to the publishing of the required notice of auction per N.J.S.A. 40A:11-36(3)

I hereby certify this to be an accurate and true resolution as adopted by the Mayor and Council at a Meeting held on February 20, 2025

Dated: February 20, 2025

Karen M. Iuele
Karen M. Iuele, Borough Clerk

VEHICLES AND EQUIPMENT TO BE AUCTIONED

Auction will start February 24, 2025 and run until March 3, 2025

Below is the equipment being auction off on GovDeals.com.

All information is on GovDeals, vehicles as described.

<u>Asset</u>	<u>Year</u>	<u>Make</u>	<u>Model Name/ Model # / Serial #</u>	<u>Mileage /</u> <u>Hours</u>	<u>Operating Condition</u>	<u>Other</u>
<u>DPW Assets</u>						
Backhoe		New Holland	LB-75 1DGE5C3286F434755	5416	Runs Good/Needs brakes	
SUV		Jeep	Liberty	65792	Runs Needs Trans Work	
Pickup		Ford	Ranger	56066.6	Cracked frame	
Salt Spreader Old 1C	Unkown	Western	1.5 cu yd	x	Picked for parts	On the wall
Salt Spreader F-5	Unkown	Western	1.5 cu yd	x	Picked for parts	On the wall
Salt Spreader #12	Unkown	Western	1.5 cu yd	x	Picked for parts	On the wall
Salt Spreader # 10	Unkown	Salt Dog	1.5 cu yd	x	Needs Clutch/Fuel Tank	Stored By itself
Plow #11	2013	Blizzard	9ft	x	Operates good	
Plow F5	2004	Western	81/2	x	Unkown	
Plow # 7	2005	Western	9ft	x	Unkown	
Plow old 10	2004	Western	9ft	x	Unkown	
Wing Plow	Unknown	Wausau	11ft TB3050A 10222 1640	x	Unkown	Large Yellow
Golf Cart	2000	Yamaha	JN3-K7768-00	Unknown	Does run/crack in frame	
5 Backpack Blowers	Unkown	Stihl	BR600	Unknown	All ran last in the fall	
Mower	1991	Toro	Groundsmaster 345G M-30789	3698.7	Runs Good	72 inch
Mower	2004	Toro	Groundsmaster 328-D M-30722	2080.5	Runs Good	72 inch
Leaf Collector	2005-06	Trac Vac	Model 1080 Engine 21000 series	x	Good	Briggs&Stratton
Snowblower		Toro	Power Throw 622	x		
Snowblower		Ariens	ST24LE / 921045 / 039248	x		
Snowblower		Ariens	1332 Pro / 924516 / 001736	x		
Line Painter		Toro	Line Painter #1200 Model 42004 Serial # 270000156	x	Runs the way it should	
<u>PD Items</u>						
Radar Trailer	2000		Speed Monitor Trailer			MPH5230023JLPC099
Police SUV	2014	Ford	Explorer	62491.4		1FM5K8AR7EGA04519
Police car	2006	Ford	Focus SE ZX4	88423		1FAHP34N36W243500
4+ Toughbooks		Panasonic	ToughBook CF-31			4 + 2 with or without hard drives?



Borough of Kinnelon
OPEN PUBLIC RECORDS ACT REQUEST FORM
130 Kinnelon Rd, Kinnelon, NJ 07405, USA
(973) 838-5401 & (973) 838-1862 (Fax)
kiuele@kinnelonboro.org
Karen M Iuele



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name _____ MI _____ Last Name _____
E-mail Address _____
Mailing Address _____
City _____ State _____ Zip _____
Telephone _____ FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ **HAVE** / ☐ **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ **WILL** / ☐ **WILL NOT** use the requested government records for a commercial purpose;
3. I ☐ **AM** / ☐ **AM NOT** seeking records in connection with a legal proceeding.
Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

DEPOSITS

The custodian may require a deposit against costs for reproducing documents whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce. N.J.S.A. 47:1A-5(f).

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven (7) or fourteen (14) business days. See page 5 for additional response details**)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3(b) lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records and/or OPRA requests submitted by victims seeking their own records
- ☐ Personal firearms records or personal identifying information connected to any license authorizing hunting with a firearm.
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, tablets, telephones, electronic computing devices, software applications, and networks or devices operation them which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☐ Security alarm system activity and access reports, including video footage the disclosure of which does not compromise the integrity of the security system
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders including detailed or itemized cost estimates prior to bid opening
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (commonly Form DD-214 or NGB-22) filed with a public agency
- ☐ Oath of allegiance, oath of office, or other affirmation; except that full name, title, and oath date.
- ☐ Privacy Information:
 - ☐ Social security numbers
 - ☐ Credit card or debit card numbers
 - ☐ Bank account information
 - ☐ Month and day of birth
 - ☐ Personal e-mail address required by a public agency for government applications, services, or programs
 - ☐ Telephone numbers
 - ☐ Drivers' license numbers
 - ☐ Primary or secondary addresses for covered persons or immediate family members per N.J.S.A. 47:1B-1 (Daniel's Law)
- ☐ Portion of any document disclosing personal information of any person provided to a public agency for sole purpose of receiving official notifications
- ☐ Lists (including personal information) of persons identifying as in need of special assistance in the event of an emergency maintained by a municipality or county
- ☐ Portion of any record disclosing the personal identifying information of a person under 18 years old
- ☐ Personal identifying information contained on domestic animal permits, license, and registrations.
- ☐ Metadata
- ☐ New Jersey Firemen's Association financial relief applications
- ☐ Owner and maintenance manuals
- ☐ HIPAA information and indecent or graphic images of a person's intimate parts as defined in N.J.S.A. 47:1A-5.2
- ☐ Certain records of higher education institutions:
 - ☐ Research records
 - ☐ Questions or scores for exam for employment or academics
 - ☐ Charitable contribution information
 - ☐ Rare book collections gifted for limited access
 - ☐ Admission applications

- ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets **N.J.S.A. 47:1A-1.2**
- ☐ Convicts requesting their victims' records **N.J.S.A. 47:1A-2.2**
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) **N.J.S.A. 47:1A-3(a)**
- ☐ Public defender records **N.J.S.A. 47:1A-5(k)**
- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law **N.J.S.A. 47:1A-9**
- ☐ Personnel and pension records (however, the following information must be disclosed:
 - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
 - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
 - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information **N.J.S.A. 47:1A-10**

N.J.S.A. 47:1A-1

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

Executive Order No. 21 (McGreevey 2002)

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

Executive Order No. 26 (McGreevey 2002)

- ☐ Certain records maintained by the Office of the Governor
- ☐ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☐ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☐ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☐ Information in a personal income or other tax return
- ☐ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☐ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☐ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9(a).

(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

REQUEST FOR RECORDS UNDER THE COMMON LAW

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

1. All "government records" as defined in N.J.S.A. 47:1A-1.1 are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5(g). In accordance with OPRA, custodians will generally have seven (7) business days to respond, unless:
 - The requestor seeks "immediate access" records as outlined in N.J.S.A. 47:1A-5(e); where the custodian must respond "immediately" disclosing responsive records not to exceed twenty-four (24) months old.
 - The requestor seeks information required to be disclosed by N.J.S.A. 47:1A-3(b), where the custodian must respond disclosing the information within twenty-four (24) hours or as soon as practical;
 - The requestor is seeking records for a "commercial purpose" as defined in N.J.S.A. 47:1A-1.1, where the response time frame is fourteen (14) business days, but the custodian shall notify the requestor of the additional time within seven (7) business days. N.J.S.A. 47:1A-5(i). However, the response time frame can be reduced to seven (7) business days upon payment of no more than two times the cost to produce the responsive records.
 - The requestor is seeking records requiring review for compliance with "Daniel's Law" (N.J.S.A. 47:1B-1, et seq.), where the response time frame is fourteen (14) business days, but the custodian shall notify the requestor of the additional time within seven (7) business days. N.J.S.A. 47:1A-5(i).
 - Fire district employing one or fewer full-time employees serving as custodians may add seven (7) business days to the seven (7) or fourteen (14) business day response time frames.

The applicable response time does not commence until the custodian receives the request form. N.J.S.A. 47:1A-5(h). If you submit the request form to any other officer or employee, the recipient must either forward the request to the appropriate custodian or direct you to the appropriate custodian. Id.

3. Requestors are not required to use this OPRA request form; however, a written equivalent not containing the form requirements of N.J.S.A. 47:1A-5(f) and N.J.S.A. 47:1A-5(g) may be denied by a custodian.
4. Requestors may submit requests anonymously. A request submitted anonymously shall not be considered incomplete. N.J.S.A. 47:1A-5(f). If you elect not to identify yourself accurately or provide an accurate address, e-mail address, or telephone number, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request. Further, anonymous requestors are prohibited from filing a complaint with either the GRC or the Courts. N.J.S.A. 47:1A-6.
5. The fees for duplication of a "government record" in printed form are listed on page 1 of this form. The custodian will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the responding agency.
6. You may be charged a prepayment or deposit when a request for copies exceeds \$5.00. The custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records.
7. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. N.J.S.A. 47:1A-2.2. This includes anonymous requests for said information.
8. By law, the responding agency must notify you that it grants or denies a request for access to government records within applicable response time frame after the custodian receives the request. If the record requested is in storage, the custodian will advise you within seven (7) or fourteen (14) business days after receipt of the request when the record can be made available and the estimated cost for reproduction within no more than twenty-one (21) business days from date of notification. N.J.S.A. 47:1A-5(i).
9. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you. N.J.S.A. 47:1A-5(g).
10. If the custodian is unable to comply with your request for access to a government record, they will indicate the specific bases for denial on the request form or other written correspondence and send it to you.
11. Except as otherwise provided by law or by agreement with the requester, if the custodian fails to respond to you in writing within seven (7) or fourteen (14) business days of receiving a request, the failure to respond is a deemed denial of your request. N.J.S.A. 47:1A-5(g); N.J.S.A. 47:1A-5(i).
12. If your request for access to a government record has been denied or unfilled within the seven (7) or fourteen (14) business days required by law, you have a right to challenge the decision by the responding agency to deny access. At your option, you may either: 1) institute a proceeding in the Superior Court of New Jersey; or 2) file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County. Questions regarding the GRC's Denial of Access Complaint process can directed to the GRC toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at Government.Records@dca.nj.gov, or at their web site at www.state.nj.us/grc. The Council can answer general inquiries about OPRA.
13. Information provided on this form may be subject to disclosure under the Open Public Records Act.

BOROUGH OF KINNELON
KINNELON, NEW JERSEY 07405

RESOLUTION: 2.10.2025

A RESOLUTION AMENDING THE CASH MANAGEMENT PLAN OF
BOROUGH OF KINNELON, ORIGINALLY ADOPTED PURSUANT
TO RESOLUTION 1.08.2025

WHEREAS, pursuant to Resolution 1.08.2025 and the provisions of N.J.S.A. 40A:5-14, the Borough of Kinnelon adopted a Cash Management Plan on January 2, 2025; and

WHEREAS, pursuant to 40A:5-15b, the cash management plan may be modified from time to time; and

WHEREAS, the Joint Insurance Fund Cyber Security Best Practices Plan requires an amendment to the Cash Management Plan to include certain compliance matters; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Kinnelon, Morris County, State of New Jersey, as follows:

1. The terms of the preamble are hereby restated as if set forth in full herein.
2. The Borough of Kinnelon follows the Municipal Excess Liability (MEL) Joint Cash Management and Investment Program (JCMI) Banking Best Practices governing wire transfers, ACH payment and check issuance attached to this resolution. The Finance Officer will further confirm that its financial institution will adhere to these requirements.
3. That the Amended Cash Management Plan for the Borough of Kinnelon be and hereby is adopted.
4. A copy of the Amended Cash Management Plan is attached hereto and made a part of this resolution.

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to do all things Necessary to carry out the intent of the resolution.

I, Karen M. luele, Municipal Clerk of the Borough of Kinnelon, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Council of the Borough of Kinnelon held this 20th day of February 2025.


Karen M. luele, RMC
Municipal Clerk

RESOLUTION 02.11.25**2024 APPROPRIATION
RESERVE BUDGET
TRANSFERS**

WHEREAS, there appears to be insufficient funds in the following reserve accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) to meet the demand thereon for the balance of the reserve year.

NOW, THEREFORE, BE IT RESOLVED, not less than two-third of all the members thereof affirmatively concurring that in accordance with the provisions of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and the same hereby transferred to the account being insufficient to meet the reserve year demands; and

BE IT FURTHER RESOLVED, that the Treasurer be hereby authorized and directed to make the following transfers:

Current Fund**FROM:**

DPW S&W	\$ 40,000.00
Solid Waste OE	\$ 30,000.00
Finance S&W	\$ 25,000.00
Legals OE	\$ 11,500.00
Legals OE	\$ 8,000.00
Totals:	\$114,500.00

TO:

DPW OE	\$ 70,000.00
Audit OE	\$ 25,000.00
Interlocal Construct	\$ 11,500.00
Engineering	\$ 8,000.00
	\$114,500.00

Dated February 20, 2025



Karen M. Luele. Borough Clerk

RESOLUTION 2.12.25

AUTHORIZING HIRE OF A PART
TIME DISPATCHER GIONNA NIOSI

WHEREAS, the Police Department wish to hire a Part Time Dispatcher; and


WHEREAS, based on these interviews, it was determined that Gionna Niosi was the successful candidate; and

NOW, THEREFORE, BE IT RESOLVED, Lynn Tedeschi be hired as a Part Time Dispatcher, effective February 12, 2025 at \$20.00 per hour.

CERTIFICATION

I, Karen M. luele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on February 20, 2025.

Dated: February 20, 2025


Karen M. luele, Borough Clerk

RESOLUTION 2.13.25

AUTHORIZING HIRE OF A PART
TIME DISPATCHER LYNN TEDESCHI

WHEREAS, the Police Department wish to hire a Part Time Dispatcher; and


WHEREAS, based on these interviews, it was determined that Lynn Tedeschi was the successful candidate; and

NOW, THEREFORE, BE IT RESOLVED, Lynn Tedeschi be hired as a Part Time Dispatcher, effective February 12, 2025 at \$20.00 per hour.

CERTIFICATION

I, Karen M. luele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on February 20, 2025.

Dated: February 20, 2025


Karen M. luele, Borough Clerk

RESOLUTION # 02.14.25

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Kinnelon, that a warrant be drawn to *C & E Tax Lien Fund 1* in the amount of \$72,593.90 for redemption of Tax Sale Certificate No. 23-00003 Block 34301 Lot 101 also known as 67 Miller Rd. This redemption amount represents a refund of \$47,393.90 paid for redemption as well as the return of the Premium paid at the time of sale in the amount of \$25,200.00.

ROLL CALL: Councilman Mabe Councilwoman Frank
 Councilman Chirals Councilman Reckler
 Councilman Harris Councilman Lewis

February 20, 2025
Judith O'Brien, CTC
Tax Collector
Borough of Kinnelon

I, Karen M. Iuele, Deputy Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council February 21, 2023.

Date: 2/20/2025


Karen M. Iuele, Borough Clerk

RESOLUTION 02.15.25

AUTHORIZING APPOINTMENT OF
JOSEPH NIOSI AS SUPERINTENDENT OF
DEPARTMENT OF PUBLIC WORKS FOR
THE BOROUGH OF KINNELON

WHEREAS, the Kinnelon Borough Council wishes to appoint Joseph Niosi as the Superintendent of the Department of Public works for the Borough of Kinnelon;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Kinnelon approve appointing Joseph Niosi as the Superintendent of DPW with a salary of \$143,235.04 as of February 20, 2025.

CERTIFICATION

I, Karen M. luele, Kinnelon Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on February 20, 2025

Dated: February 20, 2025


Karen M. luele, RMC
Borough Clerk

RESOLUTION NO. 02.16.2025

BOROUGH OF KINNELON

DATE: February 20, 2025

**RESOLUTION AUTHORIZING THE BOROUGH TO THE ACCEPT PROPOSAL OF
BBG REAL ESTATE SERVICES TO CONDUCT THE APPRAISAL OF
9 NICHOLAS DRIVE, KINNELON, NEW JERSEY.**

WHEREAS, the Borough of Kinnelon is currently defending a tax appeal captioned “Nizar Tellawy v. Kinnelon Borough” in the Tax Court of New Jersey bearing docket number 1081-2024; and

WHEREAS, the Honorable Michael Duffy, J.T.C. recently entered a Case Management Order which requires “Both parties shall exchange trial-ready comparable sales and/or appraisal reports, for all the years included in this Order, no later Monday, April 14, 2025”, and

WHEREAS, the Borough has received a proposal from BBG Real Estate Services to conduct the appraisal of 9 Nicholas Drive, Kinnelon, New Jersey at a cost not to exceed \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kinnelon that the Borough accepts the proposal of BBG Real Estate Services dated January 29, 2025, at a cost not to exceed \$5,000.00, upon certification of the availability of funds by the Borough CFO.

BE IT FURTHER RESOLVED that the Borough Clerk is authorized and directed to publish a copy of this Resolution as required by law.

ATTEST:

BOROUGH OF KINNELON



Karen M. Iuele, RMC, Borough Clerk



James J. Freda, Mayor

CERTIFICATION

I, Karen M. Iuele, Borough Clerk of the Borough of Kinnelon, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true copy of within Resolution was introduced, read by title and passed on the first reading at the regular meeting of the Borough held on February 20, 2025 and adopted by the Governing Body at a regular meeting of the Borough held on February 20, 2025.


Karen M. Iuele, RMC, Borough Clerk

RESOLUTION 02.17.2025

AUTHORIZING THE BICYCLE CLUB OF NORTH
JERSEY TO USE THE MUNICIPAL BUILDING
GROUNDS AS A REST STOP AND REFRESHMENT
AREA ON AUGUST 17, 2025

WHEREAS, the Bicycle Club of North Jersey will be holding their annual Ramapo Rally which will attract over 1,000 riders of all abilities to ride routes from twelve to one hundred and twenty-five miles; and

WHEREAS, one such route will lead the riders from Campgaw through the Borough of Kinnelon between the hours of 8:00 a.m. and 11:00 a.m.; and

WHEREAS, the Bicycle Club of North Jersey is a proud sponsor of Camp Sunshine and Camp Snowflake which provides special activities for multiply-disabled children and young adults for both Monday through Friday activities during the summer and Saturdays during the school year.

WHEREAS, the Club has again requested to set up refreshment tables and port-o-johns in the municipal parking area for the bicyclists; and

WHEREAS, the Club has assured the Borough they will provide a \$1,000,000.00 insurance certificate with the Borough as insured and will treat the municipal grounds with their greatest respect.

NOW, THEREFORE, BE IT RESOLVED that the Kinnelon Mayor and Council hereby approve the use of the municipal parking area for a refreshment and rest stop for those bicyclists who participate in the Ramapo Rally on Sunday August 17, 2025; and

BE IT FURTHER RESOLVED that the Bicycle Club of North Jersey shall provide an insurance certificate to the Borough in the amount of \$1,000,000.00; and

BE IT FURTHER RESOLVED that the Chief of Police be provided with a traffic plan, estimate of riders as well as an estimated time of arrival and departure.

Dated: February 20, 2025


Karen M. Iuele, RMC
Borough Clerk

RESOLUTION: 02.18.2025

AUTHORIZE TO ACCEPT KINNELON
BOROUGH CYBER INCIDENT
RESPONSE PLAN

WHEREAS the Borough of Kinnelon Council wishes to authorize to accept Kinnelon Borough Cyber Incident Response plan; and

NOW THEREFORE, BE IT FURTHER RESOLVED that the Kinnelon Borough Council authorizes to accept the Kinnelon Borough Cyber Incident Response Plan.

Dated: February 20, 2025


Karen M. Iuele, RMC
Kinnelon Borough Clerk

I, Karen M. Iuele, Kinnelon Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the Mayor and Council regular meeting of the Kinnelon Mayor and Council held on February 20, 2025.

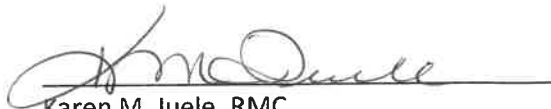
RESOLUTION: 02.19.2025

AUTHORIZE TO ACCEPT KINNELON
BOROUGH TECHNOLOGY POLICY

WHEREAS the Borough of Kinnelon Council wishes to authorize to accept Kinnelon Borough Technology Policy; and

NOW THEREFORE, BE IT FURTHER RESOLVED that the Kinnelon Borough Council authorizes to accept the Kinnelon Borough Technology Policy.

Dated: February 20, 2025

A handwritten signature in black ink, appearing to read "K. Iuele", written over a horizontal line.

Karen M. Iuele, RMC
Kinnelon Borough Clerk

I, Karen M. Iuele, Kinnelon Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the Mayor and Council regular meeting of the Kinnelon Mayor and Council held on February 20, 2025.


RESOLUTION 02.20.25

AUTHORIZATION FOR CLERK TO
ADVERTISE FOR REQUEST
FOR PROPOSAL FOR SPECIAL
ASSESSMENT SERVICES

WHEREAS, the Mayor and Council desires to advertise for Request for Proposal for Special Assessment Services.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council hereby authorized the Municipal Clerk to advertise for Request for Proposal for Special Assessment Services.

Dated: February 20, 2025



Karen M. Iuele, RMC
Kinnelon Borough Clerk

BOROUGH OF KINNELON

RESOLUTION 02.21.2025

RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES

WHEREAS, the sunset provision of March 1, 2025 imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,


WHEREAS, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough of Kinnelon does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Anthony Bucco, Assembly members, Christian Barranco & Aura Dunn, and the New Jersey State League of Municipalities.

February 20, 2025



Mayor James J. Freda