

BOROUGH OF KINNELON
COUNTY OF MORRIS
STATE OF NEW JERSEY

SLC (KN-5000)

RESOLUTION NO. 08.01.2025

**A RESOLUTION AUTHORIZING THE BOROUGH ADMINSTRATOR
TO SOLICIT BIDS FOR EAST FAYSON LAKES COMMUNITY DRAINAGE**

WHEREAS, the Borough of Kinnelon desires to solicit bids for the improvement of drainage in East Fayson Lakes area; and

WHEREAS, the Borough Engineer has developed an estimate of the cost of the design and preparation of the Bid Plans and Specifications as well as the other costs that would be associated with the solicitation of bids for the project; and

WHEREAS, the Governing Body has appropriated sufficient sums in its budget for the solicitation of bids.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kinnelon that the Borough Administrator be and is hereby authorized to solicit for bids for East Fayson Lakes Community Drainage Improvements in the Borough of Kinnelon.

ATTEST:

BOROUGH OF KINNELON


Karen M. Iuele, RMC, Borough Clerk


James J. Freda, Mayor

CERTIFICATION

I, Karen M. Iuele, Borough Clerk of the Borough of Kinnelon, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution introduced, read by title and passed on the first reading at the regular meeting of the Borough held on August 21, 2025 and adopted by the Governing Body at a regular meeting of the Borough held on August 21, 2025.


Karen M. Iuele, RMC, Borough Clerk

RESOLUTION 8.02.25

AUTHORIZING HIRE OF
ANDREW GALLEGAN AS A
FULL TIME DPW MAINTAINER

WHEREAS, the Kinnelon Department of Public Works wishes to hire Andrew Gallegan as a Full Time Department of Public Works Maintainer; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Kinnelon hire Andrew Gallegan, as a Full-Time worker for the Department of Public Works, at Step 3- \$25.69 an hour plus .50 on the hour for his stipend for CDL license. Start date is September 8, 2025.

CERTIFICATION

I, Karen M. Iuele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the Mayor and Council regular meeting of the Kinnelon Mayor and Council held on August 21, 2025.

Dated: August 21, 2025

Karen M. Iuele
Karen M. Iuele, RMC
Borough Clerk

RESOLUTION 08.03.2025

A RESOLUTION CONFIRMING AN EMERGENCY CONTRACT FOR THE REPAIR OF THE ROADWAY AND HEADWALL AT LAGOON TRAIL AND CABOT LANE.

WHEREAS, the Borough of Kinnelon experienced substantial rainfall on July 15, 2025 which caused the failure of the culvert and roadway at Lagoon Trail and Cabot Lane; and

WHEREAS, this damage impairs the roadway and drainage in and round these roadways, which affects the health, safety and welfare of the residents in the area; and

WHEREAS, the Borough Administrator has declared this to be an emergency, and notified the Qualified Purchasing Agent of such emergency, in accordance with NJSA 40A:11-6 of the Local Public Contracts Law; and

WHEREAS, the Borough received a quote from Mike Fitzpatrick Contractors in the amount of \$34,330 to make this repair, which was authorized by the Borough Administrator and the Qualified Purchasing Agent.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Kinnelon confirms the award of an emergency contract to Mike Fitzpatrick Contractors, 16 Cozy Lake Road, Oak Ridge, NJ in the amount of \$34,300 for the repair to the culvert and roadway at Lagoon Trail and Cabot Lane; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget account

DATED: August 21, 2025



Karen M. Luele, RMC
Kinnelon Borough Clerk

RESOLUTION

**AGREEMENT TO RENEW MEMBERSHIP
IN THE
MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Morris County Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, is currently a member of said Fund, and;

WHEREAS, effective December 31, 2025, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of Kinnelon Borough has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Kinnelon Borough hereby renews its membership in the Morris County Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2026 and ending January 1, 2029*.
2. Kinnelon Borough hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Morris County Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Banking and Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Kinnelon Borough agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of Kinnelon Borough in the Morris County Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of Kinnelon Borough.
5. Executed the 21st day of August, 2025 as the lawful and binding act and deed of Kinnelon Borough, which execution has been duly authorized by public vote of the governing body.

*12:01 a.m.


MAYOR

August 21, 2025
DATE


ATTEST

**MORRIS COUNTY MUNICIPAL
JOINT INSURANCE FUND**

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, Kinnelon Borough is a member of the Morris County Municipal Joint Insurance Fund;
and

WHEREAS, said renewed membership terminates as of December 31, 2025 unless earlier renewed
by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

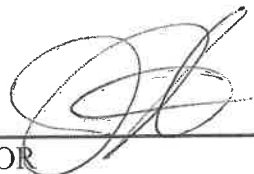
1. Kinnelon Borough agrees to renew its membership in the Morris County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Morris County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to this 21 day of Aug, 2025 by a vote

of: 6 Affirmative

0 Negative



MAYOR

Aug 21, 2025
DATE



ATTEST

RESOLUTION # .08.05.2025

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Kinnelon, that 2024 property taxes in the amount of \$383.46 be cancelled on Block 56402, Lot 128 known as 9 Round Hill Road due to a miscalculation of the Added/Omitted taxes as the wrong rate was applied.

ROLL CALL:

August 21, 2025
Judith O'Brien, CTC
Tax Collector
Borough of Kinnelon

I, Karen M. luele, Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council August 21, 2025.

Date: 8/21/25


Karen M. luele, Borough Clerk

RESOLUTION 08.06.2025

APPOINTMENT OF KINNELON BOARD OF
HEALTH ATTORNEY

WHEREAS, the Borough of Kinnelon wishes to hire Bell, Shivas & Bell, PC as the Board of Health Attorney commencing August 21, 2025 to December 31, 2025; and

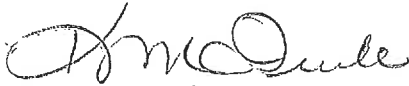
NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Kinnelon approve appointing Bell, Shivas & Bell, PC, 150 Mineral Springs Drive, P.O. Box 220, Rockaway, New Jersey as the attorney for the Kinnelon Board of Health.

Dated; August 21, 2025

Karen M. Iuele, RMC
Kinnelon Borough Clerk

CERTIFICATION

I, Karen M. Iuele, Municipal Clerk of the Borough of Kinnelon state that this is a true resolution adopted at the Borough of Kinnelon regular Mayor and Council meeting held on August 21, 2025.



Karen M. Iuele, RMC
Kinnelon Borough Clerk

RESOLUTION 08.07.2025

AUTHORIZING HIRE OF A PART
TIME DISPATCHER SCOTT LEAVER

WHEREAS, the Police Department wish to hire a Part Time Dispatcher; and


WHEREAS, based on these interviews, it was determined that Scott Leaver was the successful candidate; and

NOW, THEREFORE, BE IT RESOLVED, Scott Leaver be hired as a Part Time Dispatcher, effective July 8, 2025, at \$20.00 per hour.

CERTIFICATION

I, Karen M. Iuele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on August 21, 2025.

Dated: August 21, 2025


Karen M. Iuele, Borough Clerk

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
BOROUGH OF KINNELON, MORRIS COUNTY, NJ
RESOLUTION 08.08.2025**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant with the *Municipal Clerk* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Kinnelon, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE REGULAR MEETING OF THE KINNELON MAYOR AND COUNCIL HELD ON AUGUST 21, 2025.


Karen M. Iuele, RMC, Borough Clerk

RESOLUTION # 08.09.2025

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Kinnelon, that the Tax Collector be relieved of collecting \$15,265.21 in property taxes on Block 45402 Lot 101 also known as 11 Seabert Lane due to an exemption as 100% Disabled Veteran granted by the Tax Assessor effective 1/6/25 and warrant be drawn to CORELOGIC in the amount of \$11,236.84 for taxes that were prepaid by the them for 2025.

ROLL CALL:

August 21, 2025
Judith O'Brien, CTC
Tax Collector
Borough of Kinnelon

I, Karen M. Iuele, Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council August 21, 2025.

Date: 8/21/25


Karen M. Iuele, Borough Clerk

RESOLUTION 08.10.2025

WHEREAS, the Borough of Kinnelon is in need of a professional engineer to perform GIS and Survey services with regards to compliance with MS4 Infrastructure Map requirements; and

WHEREAS, the Borough of Kinnelon, by resolution 1.04.2025 adopted on January 6, 2025 appointed Neglia Engineering to perform professional services for the Borough of Kinnelon; and

WHEREAS, Neglia Engineering has provided a proposal dated July 10, 2025 to the Borough of Kinnelon to provide the required professional services for compliance with the MS4 Infrastructure Map requirements.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Kinnelon that the proposal dated July 10, 2025 from Neglia Engineering in the amount of \$135,100 be and is hereby approved; and

BE IT FURTHER RESOLVED that this contract is awarded in accordance with N.J.S.A. 40A:11-5 et. seq. as a professional service, and that the Borough Clerk be directed to publish notice of this award in accordance with the law; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget account C-04-55-800-906.

Dated: August 21, 2025



Karen M. Luele, RMC
Kinnelon Borough Clerk

RESOLUTION 08.11.2025

AUTHORIZE DMC ASSOCIATES, INC.
FOR PREPARATION OF SURVEY HARRISON ROAD
DRAINAGE EASEMENT

WHEREAS, the Borough of Kinnelon has authorized DMC Associates, Inc., 211 Main Street, Butler, New Jersey 07405 to prepare survey for Harrison Road Drainage Improvements; and

WHEREAS, the overall length of the project is approximately 15.00 feet wide; and

WHEREAS, the contract DMC Associates, Inc., for said services if for a total amount not to exceed \$11,00.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kinnelon is authorized to award this contract to DMC Associates, Inc. with a price not to exceed \$11,00.00

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget account 5-01-20-165-134.

Adopted: August 21, 2025



Karen M. Luele, RMC
Borough Clerk

CERTIFICATION

I, Karen M. Luele, Municipal Clerk of the Borough of Kinnelon state that this is a true resolution adopted at the Borough of Kinnelon regular meeting, held on August 21, 2025.



Karen M. Luele, RMC
Kinnelon Borough Clerk