

RESOLUTION # 9.01.2025

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Kinnelon, that a warrant be drawn to CORELOGIC in the amount of \$2,546.75 for the refund of duplicate property taxes paid for the 3rd quarter 2025 on Block 45608 Lot 106 also known as 1 COBB LANE.

ROLL CALL: Councilman Mabey
Councilman Chirco
Councilman Harritz

Councilwoman Frank
Councilman Lewis
Councilman Reeler

September 18, 2025
Judith O'Brien, CTC
Tax Collector
Borough of Kinnelon

I, Karen M. Luele, Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council September 18, 2025.

Date: 9/18/25


Karen M. Luele, Borough Clerk

RESOLUTION # 9.02.2025

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Kinnelon, that a warrant be drawn to LERETA in the amount of \$98.34 for the refund of duplicate property taxes paid for the 3rd quarter 2025 on Block 57503 Lot 101 also known as 72 SIEK ROAD.

ROLL CALL: Councilman Maby Councilwoman Frank
 Councilman Christ Councilman Lewis
 Councilman Hartz Councilman Reeler

September 18, 2025
Judith O'Brien, CTC
Tax Collector
Borough of Kinnelon

I, Karen M. luele, Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council September 18, 2025.

Date: 9/18/25


Karen M. luele, Borough Clerk

RESOLUTION: 9.03.2025

A RESOLUTION AWARDING SECURITAS TECHNOLOGY FOR IT SERVICES FROM SEPTEMBER 18, 2025, THROUGH SEPTEMBER 17, 2026

WHEREAS the Borough of Kinnelon Police Department needs Access Control system upgrade; and

NOW, THEREFORE, BE IT RESOLVED THAT a contract be awarded to Securitas Technology for the period of September 18, 2025, through September 17, 2026, in accordance with quotation dated 8/12/2025 in the amount not to exceed 24,668.77; and

BE IT FURTHER RESOLVED THAT the Chief Financial Officer has certified that funds are available in budget accounts Police 5-01-44-903-907

Dated: September 18, 2025

A handwritten signature in dark ink, appearing to read 'K. M. Luele', is written over a horizontal line.

Karen M. Luele, RMC
Kinnelon Borough Clerk

RESOLUTION: 09.04.2025

A RESOLUTION AWARDING A CONTRACT TO NEGLIA FOR KINNELON RECREATION FIELDS STREAM
CLEANING

WHEREAS the Borough of Kinnelon desires to contract Neglia for Kinnelon Recreation Fields Stream
Cleaning.

NOW, THEREFORE, BE IT RESOLVED that a contract be awarded to Neglia, 34 Park Avenue, PO Box 426,
Lyndhurst, NJ 07071, Professional Services (40A:11-5) in the amount not to exceed \$30,110.00 in
accordance with the proposal dated August 11, 2025; and

BE IT FURTHER RESOLVED THAT the Chief Financial Officer has certified that funds are available in budget
account 5-01-20-165-134

Dated September 18, 2025

A handwritten signature in black ink, appearing to read "K. Iuele", written over a horizontal line.

Karen M. Iuele, RMC
Kinnelon Borough Clerk

RESOLUTION: 09.05.2025

A RESOLUTION AWARDING A CONTRACT TO NEGLIA FOR KINNELON MUNICIPAL DOG PARK

WHEREAS the Borough of Kinnelon desires to contract Neglia for Kinnelon Municipal Dog Park.

NOW, THEREFORE, BE IT RESOLVED that a contract be awarded to Neglia, 34 Park Avenue, PO Box 426, Lyndhurst, NJ 07071, Professional Services (40A:11-5) in the amount not to exceed \$25,480.00 in accordance with the proposal dated August 11, 2025; and

BE IT FURTHER RESOLVED THAT the Chief Financial Officer has certified that funds are available in budget account 5-01-20-165-134

Dated September 18, 2025

A handwritten signature in dark ink, appearing to read 'K. M. Luele', is written over a horizontal line.

Karen M. Luele, RMC
Kinnelon Borough Clerk

RESOLUTION 09.06.2025

AUTHORIZE TO PURCHASE A
DRONE FOR THE KINNELON
POLICE DEPARTMENT

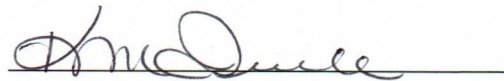
A RESOLUTION TO PURCHASE A DRONE FOR THE KINNELON POLICE DEPARTMENT

WHEREAS, the Kinnelon Police Department wishes to purchase a Drone from Tracer Drone Technologies, 445 Marshall Street, Phillipsburg NJ 08865.

NOW, THEREFORE, BE IT RESOLVED THAT the Kinnelon Police Department will purchase a Racer Drone, with training, with a price not to exceed \$19,780.39.

BE IT FURTHER RESOLVED THAT the Chief Financial Officer has certified that the funds are available in budget account 5-01-25-240-020.

Dated: September 18, 2025


Karen M. Luele, RMC
Kinnelon Borough Clerk

**RESOLUTION 09.07.25
OF THE GOVERNING BODY
OF THE BOROUGH OF KINNELON**

**CORRECTIVE ACTION PLAN
2024 AUDIT RECOMMENDATIONS**

**Borough of Kinnelon
Morris County, NJ**

1. **RECOMMENDATION** - The purchase orders are prepared and approved prior to the purchase of goods or services to ensure the availability of funds.

ANALYSIS – Some purchase orders were prepared after purchase of goods or services.

CORRECTIVE ACTION – The Borough Administrator and CFO will review the purchasing procedure with departments to ensure purchases are approved prior to obtaining goods or services.

IMPLEMENTATION DATE – Immediate and ongoing

2. **RECOMMENDATION**- All financial activity be recorded in the general ledger system, and that the opening balances be in agreement with prior year's audit balances.

ANALYSIS – All general ledger activity was maintained and proved with opening and closed balances. The Edmunds system did not constantly reflect this.

CORRECTIVE ACTION – Assistance with the Edmunds system has been obtained and the CFO has been and will continue work to correct any inconsistencies.

IMPLEMENTATION DATE – Immediate

3. **RECOMMENDATION** – Consideration be given to engage an outside consultant to maintain a fixed asset inventory report. Prior to the issuance of our audit a vendor has been contracted to perform the services.

ANALYSIS – CFO was in need for formal fixed asset report. A vendor was obtained prior to audit.

CORRECTIVE ACTION – Vendor contracted for inventory.

IMPLEMENTATION DATE – Complete

4. **RECOMMENDATION** – Inactive grants receivables and capital ordinances be reviewed for validity and cancelled if necessary.

ANALYSIS – There are some old outstanding receivables pledged to inactive ordinances.

CORRECTIVE ACTION – The finance office will work with auditor to review validity and cancel old receivables if necessary.

IMPLEMENTATION DATE – September 2025

5. **RECOMMENDATION** – Awarded vendor pricing and other supporting documentation be retained when purchasing through state contracts and cooperative purchasing agreements.

ANALYSIS – Contracted price lists were not attached to purchase orders.

CORRECTIVE ACTION – The Borough Administrator and CFO will review the purchasing procedure with departments to ensure contracted price lists are attached to purchase orders to accommodate auditor's request.

IMPLEMENTATION DATE – Immediate and ongoing

Dated: September 18, 2025



Karen M. Luele, RMC
Kinnelon Borough Clerk

Certification

I, Karen M. Luele, Borough Clerk of the Borough of Kinnelon, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Mayor and Council at a regular meeting of the Borough held on September 18, 2025.

Dated: September 18, 2025



Karen M. Luele, RMC
Kinnelon Borough Clerk