RESOLUTION 10.11.2026 APPOINTING BARI CONSTANZA AS PROPERTY MAINTENANCE OFFICER AND LIAISON TO THE SHARED CONSTRUCTION DEPARTMENT

WHEREAS, the Borough of Kinnelon (the "Borough") has a need for property maintenance enforcement and coordination with the shared construction department; and

WHEREAS, the Mayor and Borough Council desire to appoint Bari Constanza, a resident of Kinnelon, New Jersey, to serve as Property Maintenance Officer and Liaison to the Shared Construction Department; and

WHEREAS, the appointment shall commence November 1, 2026, for an initial term ending December 31, 2026, subject to annual reappointment by the Mayor and Borough Council; and

WHEREAS, the position shall be compensated at the rate of $38.46 per hour, for actual hours worked not to exceed twenty-eight (28) hours per week; and

WHEREAS, the appointee shall be available Monday through Friday and maintain regular office hours, with the specific schedule to be determined in conjunction with and approved by the Borough Administrator; and

WHEREAS, compensation shall be subject to the availability and certification of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Kinnelon, County of Morris, State of New Jersey, as follows:

1. Appointment. Bari Constanza is hereby appointed as Property Maintenance Officer and Liaison to the Shared Construction Department effective November 1, 2026, through December 31, 2026, subject to annual reappointment by the Mayor and Borough Council.

2. Compensation and Hours. The appointee shall be compensated at $38.46 per hour for actual hours worked, not to exceed twenty-eight (28) hours per week. Hours worked shall be properly recorded and approved in accordance with Borough procedures.

3. Work Schedule. The appointee shall be available Monday through Friday and maintain regular, established office hours. The specific schedule shall be determined in conjunction with and approved by the Borough Administrator. Any changes to the approved schedule shall require the Administrator's prior approval.

4. Duties. The appointee shall perform property maintenance responsibilities and serve as liaison to the shared construction department, together with related duties assigned by the Borough Administrator, consistent with applicable law and Borough ordinances.

5. Supervision. The appointee shall report to and be subject to the direction and supervision of the Borough Administrator.

6. Annual Reappointment. Continuation of the appointment beyond December 31, 2026, shall be subject to action by the Mayor and Borough Council. Nothing in this Resolution constitutes an automatic renewal or guarantees reappointment.

7. Funding. Compensation shall be charged to the appropriate Borough budget account, subject to certification of funds and applicable budget appropriations.

8. Implementation. The Borough Administrator, Chief Financial Officer, Municipal Clerk, and other appropriate Borough officials are authorized to take all reasonable and necessary measures to effectuate this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to the Borough Administrator, Chief Financial Officer, Human Resources, and Bari Constanza.

Dated: October 15, 2026

Karen M. Iuele, RMC

Kinnelon Borough Clerk

Adopted 10/15/2026 on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Mabey	x		x			
Chirdo		x	x			
Frank			x			
Lewis			x			
Reckler			x			
Harriz			x			