

ORDINANCE NO. 11-12 AN ORDINANCE TO TO AMEND AND SUPPLEMENT CHAPTER 13 BYLAWS, OF THE CODE OF THE BOROUGH OF KINNELON, NEW JERSEY, TO PROVIDE FOR THE REVIEW OF BILLS BY THE CHIEF FINANCIAL OFFICER

WHEREAS, the Borough Council of the Borough of Kinnelon (“Borough”) desires to amend Chapter 13, Bylaws, of the Code of the Borough of Kinnelon, New Jersey, at Section 7 regarding Bills, Claims and Vouchers to require the review and approval of the Chief Financial Officer of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Kinnelon, County of Morris, State of New Jersey, as follows:

SECTION 1. Chapter 13-7(B), Bills, Claims and Vouchers, of the Bylaws Section of the Code of the Borough of Kinnelon, New Jersey, shall be amended to read as follows:

B. All bills and claims must be supported by a certification of the receipt of the goods, or the satisfactory rendering of the services, by the responsible person accepting the same on behalf of the Borough, and who may be held accountable therefor. Each such bill or claim shall then be carefully reviewed and checked by, or under the direction of the Borough official who accomplished the administrative certificate on the voucher form.

(1) All checked vouchers with supporting papers attached will then be presented to the Chief Financial Officer for review and approval.

(2) The Chief Financial Officer shall examine all vouchers and will indicate his/her approval on each such voucher. He/She shall submit a bills list to the Mayor and council one week prior to the Mayor and Council meeting for authorization to pay the same.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 3. INCONSISTENT ORDINANCES. Ordinances, resolutions, and regulations or parts of ordinances, resolutions, and regulations inconsistent herewith, are hereby repealed to the extent of such inconsistency.

SECTION 4. EFFECTIVE DATE. This Ordinance shall take effect upon passage and publication according to law.

ATTEST:

BOROUGH OF KINNELON

Elizabeth M. Sebrowski, Borough Clerk

Robert Collins, Mayor

CERTIFICATION

I, Elizabeth M. Sebrowski, Borough Clerk of the Borough of Kinnelon, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true copy of an Ordinance introduced, read by title and passed on the first reading at a regular meeting of the Borough held on _____, 2012 and adopted by the Governing Body at a regular meeting of the Borough held on _____, 2012.

Elizabeth M. Sebrowski, Borough Clerk