

Historical Preservation Advisory Committee
Meeting Minutes
October 9, 2018

Meeting Called to Order (Time 7:33pm)

Reading of Open Public Meeting Act.

Members present: Vice Chairman Dave Wilding, Council Liaison Vince Russo, Caryl Keyser, Bob Roy, Mary DiBrigida, Jill Iannino

Absent: Laura Olstein

Friends: Nora Wilding

Guests: None

Approval of Minutes: Motion to approve September 11, 2018 minutes made by Caryl Keyser and seconded by Bob Roy, all in favor, none opposed.

Annual Reorganization Meeting: On a motion by Caryl Keyser and seconded by Bob Roy, Dave Wilding was appointed Chairman, Mary DiBrigida was appointed Vice Chairperson and Jill Iannino was appointed Corresponding Secretary. All in favor, none opposed.

Reports on Old Business:

Friends Report: Nora-1) There was a lot of participation for Pathways-96 visitors-best attendance ever. The Girl Scouts and the two volunteers were very helpful and they want to do more community service. Luke will start to catalogue the books. 2) For K-Fest, sold notecards, gave out magnets, made connections with a real estate agent who offered to provide supplies for refreshments for the Rio show; also met Mr. & Mrs. Santa who were asked if they could attend the upcoming holiday party on December 9th after their program at OLM that day. 3) Will schedule a celebration on Earth Day for April 22nd-that is the only spring event scheduled at the moment. 4) Need to get into local newspapers for advertising.

Building and Grounds Report: Caryl Keyser-1) Michael did a superb job with the tour at Pathways. The Friends did a great job as well. Laura has bills for refreshments, flyers and flowers. Bob spoke with John Whitehead at DPW regarding the steps-should be starting on within the next week-stone steps with hand rail. If there are funds left, can do up-lighting, would be @\$2400 capital expense; Caryl will put in next year's budget for capital improvement. Also need to get rid of paint cans and a bag of cement. Asked John to please update the maintenance log. Also the new white parking lines looked good for Pathways. Don't let DPW forget about paving the driveway once the dumpsters are all gone. Bob suggested that once Margaret's work is done, set up a work schedule with DPW. Caryl wants DPW to clean the windows. She would like them to come once a month. Volunteers shouldn't have to be cleaning. Storm windows are very heavy. Vince, Caryl and Bob will talk to John Whitehead.

Grant Reports:

Morris County Historic Preservation Trust (large grant money)-Margaret will be at next month's meeting.

Morris County Heritage Commission History Re-Grant Program (small grant money)- Intent letters were due 9/15 so will figure out what should be applied for and work on next year.

Phase III Restoration Grant-Margaret is coming to the next meeting to explain upcoming process/deadlines.

Pathways: Laura Olstein-Absent; previously discussed.

Research & Collections: On hold until accessioning begins.

'Past Perfect' status: On hold until accessioning begins.

Scout Projects Report/Updates: Laura Olstein-Absent; per Mary: Girl Scout Erin Morris was at K-Fest with pamphlets about the cemetery and its design. The Girl Scouts should all be presenting their projects hopefully in January. Chrissy and Luke should attend the next meeting and then attend the November town meeting. Need projects the new volunteers can help with. The tour scripts were very helpful at Pathways.

Special Programs: Mary DiBrigida-Previously discussed as part of Friend's report.

Staff report: Caryl Keyser-Previously discussed.

New Business: 1) Jennifer Catano-town planner-puts out the town calendar. Michael and Caryl sent her pictures of the Butternut tree, banner, flag and the schoolroom for publication. 2) The Suburban Trends reporter came to L'Ecole-did the pictures get into the newspaper? Should do this on a yearly basis for advertisement. 3) Approved to get rid of the wheelchair; will get a note from the donor. 4) Should do quarterly lists of accessioned items that need to be disposed of and send to Council for approval.

Next Meeting: Tuesday, November 13, 2018 – 7:30 pm

Adjournment: Time 8:20pm. Motion made to adjourn by Caryl Keyser and seconded by Bob Roy. All in favor, none opposed.

At the November 13, 2018 meeting, on a motion by Caryl Keyser, and seconded by Bob Roy, and the affirmative voice vote of all members present, the October 9, 2018 minutes were approved.

