

**Historical Preservation Advisory Committee**  
**Meeting Minutes**  
**May 8, 2018**

Meeting Called to Order (Time 8:10pm)

Reading of Open Public Meeting Act.

**Members present:** Vice Chairman Dave Wilding, Caryl Keyser, Laura Olstein, Mary DiBrigida

Absent: Council Liaison Vince Russo, Bob Roy, Jill Iannino

Friends: None (Their meeting was taking place at the same time.)

Guests: None

**Approval of Minutes:** Motion to approve April 10, 2018 minutes made by Mary DiBrigida and seconded by Caryl Keyser, all in favor, none opposed.

**Annual Reorganization Meeting:** Postponed until ordinance has passed. Ordinance is still under attorney review-should see and review the draft first before it's passed and make any last minute requests for changes.

**Phase III Restoration Grant:** The County will be here on May 17<sup>th</sup> from 3:20-3:50pm. A representative from the town (Council Liaison Vince Russo) MUST be here along with any committee members who wish to attend the meeting. The final presentation will be on June 4<sup>th</sup> from 6:45-7:00pm at Ray Chang's office. Bob Roy and Margaret Hickey will attend.

**Discussion on various topics:**

- 1) Lighting Assessment and Security Assessment: Waiting to hear from the town regarding how exactly they will address issues.
- 2) Changing ordinance: Not yet; ordinance still under attorney review.
- 3) Facebook page and website: In process. Tom Kline paid for it; need to arrange for him to be reimbursed.
- 4) Software Program 'Past Perfect' Status: Bob was going to pay, then get reimbursed by the Friends. First order of business will be: have a workshop, finish the website, then will work on the Past Perfect accession program. Caryl Keyser made a motion and Laura Olstein seconded to make a request to ask the Friends to reimburse Tom Kline who paid for the hosting of the website for two years. Dave Wilding will be the temporary liaison to the Friends.
- 5) Van Ness Cemetery Access-The homeowner is selling so has even more of an incentive to clean it up.

**Old Business:**

**Friends Report:** Dave Wilding-They are having their meeting this evening to talk about the direction for the future. They have four possible events they would like to schedule to either donate or raise funds:

- 1) Kinnelon Conserves needs a place for Earth Day, primarily an outside event, offered them the museum; the Friends will have a booth. They will buy one day of insurance to cover liability.
- 2) Want to celebrate Kinnelon's birthday on May 22<sup>nd</sup>-need options for events.
- 3) Seasonal concert at Thanksgiving/early December time.
- 4) Selfies with elfie.

**Building and Grounds Report:** Caryl Keyser-DPW replaced the doorknobs for the garage and the toolshed. Cleaned up the office upstairs and going to put up shades upstairs this weekend., Chrissy DiBrigida power-washed the picnic tables, furniture, patio, stone and planted flowers for the barrels for her community service hours. Check to see if the maintenance log is being filled out by DPW.

**Grant Reports:**

Morris County Historic Preservation Trust-Previously discussed.

Morris County Heritage Commission-Mary will look up the due dates and check into the paperwork involved. These small grants were used to buy the museum brochures last time.

**Pathways:** Laura Olstein-She is going to a focus group tomorrow in New Vernon to brainstorm on publicity for the Pathways tour.

**Publicity Reports:** Bob Roy-Absent

**Research & Collections:** On hold until the accessioning starts.

**Scout Projects:** Laura Olstein-1) The Cub Scouts cleaned up Fredericksburg Cemetery. 2) Erin Morris met with Pat Christie (Girl Scouts) to discuss her Gold Award. Her project needs to be tweaked before she will be granted approval. She will finish in October rather than the September 1<sup>st</sup> deadline previously given to her with a booth at K-Fest. 3) Emily Less' project idea will be heard by the Girl Scouts on May 16<sup>th</sup>. 4) Charlotte Wheeler and Chrissy DiBrigida are still waiting for their Gold Award appointments with the Girl Scouts to receive their approvals for their projects.

**Special Programs:** Mary DiBrigida-Scheduled a workshop for May 15<sup>th</sup> at 7pm to discuss the website and special programs.

**Staff report:** Caryl Keyser-Already discussed.

**New Business:** Want to give the sandwich boards back to the library-don't want them stored at the museum any longer.

**Next Meeting: Tuesday, June 12, 2018 – 7:30 pm**

**Adjournment:** Time 9:00pm. Motion made to adjourn by Laura Olstein and seconded by Mary DiBrigida. All in favor, none opposed.

*At the June 12, 2018 meeting, on a motion by Bob Roy, and seconded by Caryl Keyser, and the affirmative voice vote of all members present, the May 8, 2018 minutes were approved.*

*Laura Olstein*