

**Historical Preservation Advisory Committee
Meeting Minutes
June 12, 2018**

Meeting Called to Order (Time 7:43pm)

Reading of Open Public Meeting Act.

Members present: Vice Chairman Dave Wilding, Caryl Keyser, Bob Roy, Mary DiBrigida, Laura Olstein

Absent: Council Liaison Vince Russo, Jill Iannino

Friends: Nora Wilding

Guests: None

Approval of Minutes: Motion to approve May 8, 2018 minutes made by Bob Roy and seconded by Caryl Keyser, all in favor, none opposed.

Annual Reorganization Meeting: Postponed until ordinance has passed. Workshop scheduled for June 19th at 7pm to discuss changes.

Phase III Restoration Grant: Bob Roy-Margaret Hickey and Bob Roy appeared before the full committee and Bob gave a brief introduction about what the grant would be used for in order to get some reasonable work space in the museum-clean up the pink bathroom, get rid of the weird ancient kitchen equipment in the closet and set up a/c ducts in the attic. All seemed to go well; will wait to hear from them.

Discussion on various topics:

- 1) Changing ordinance: Ordinance back from attorney review; will discuss at the workshop on June 19th.
- 2) Facebook page and website: Website ready to go. Caryl will be the 'go to' person for the website to let Michael know of any changes. Will have final review at the workshop and then go 'live'.
- 3) Software Program 'Past Perfect' Status: To be discussed in Friend's report (see below).

Old Business:

Friends Report: Dave Wilding-Regarding checks that have been requested by the committee, Nora provided the following information has asked for (NORA):

- 1) Tom Kline received reimbursement of \$297.75 for extended 2-year hosting for website
- 2) A check was provided for Pathways flyers for \$106.
- 3) Dave requested a check for accessioning at the last meeting-the Friends need a specific amount and who to make out the check to.

Building and Grounds Report: Caryl Keyser-Caryl and Nora put up the banner and flags for Memorial Day. Need the update on the maintenance log from DPW. Need to make sure that it is kept up to date for county grant purposes.

- 1) Lighting & Security Assessment-Alarm company calls the police before they call anyone else.

Grant Reports:

Morris County Historic Preservation Trust-Nothing new to report.

Morris County Heritage Commission-Nothing new to report.

Pathways: Laura Olstein-Tom Kline has a topic for his talk for the Pathways tour: "Morris Kinney and His Many Contributions to the Borough of Kinnelon and its Citizens". Pathways wants a WWI display at each museum for the tour. Tom and Cori Kline are planning on creating a display of WWI memorabilia including uniforms and information about local participants.

Publicity Reports: Bob Roy-This category will be eliminated due to the addition of the website, Pathways tour and flyers and the Friends.

Research & Collections: On hold until the accessioning starts.

Scout Projects: Laura Olstein-Charlotte Wheeler and Chrissy DiBrigida are meeting with the Girl Scouts on June 20th to have their Gold Awards projects approved; the other two girls have already been approved. By the next meeting should have all four Girl Scouts working on their projects. Laura will keep in contact with them over the summer. An idea for a new project for a Boy Scout-would like a flower box around the flagpole using the same type of stonework that is under the porch.

Special Programs: Mary DiBrigida-Nothing new to report; at the workshop will try to structure all the new programs through the end of the year.

Staff report: Caryl Keyser-Asked Michael to keep up with inner maintenance for the first hour that he's working; dusting, vacuuming and checking the bathrooms.

New Business: The new Kinnelon High School yearbook was delivered for free. Caryl will send them a thank you note.

Next Meeting: Tuesday, July 10, 2018 – 7:30 pm

Adjournment: Time 8:14pm. Motion made to adjourn by Mary DiBrigida and seconded by Bob Roy. All in favor, none opposed.

At the July 10, 2018 meeting, on a motion by Caryl Keyser, and seconded by Bob Roy, and the affirmative voice vote of all members present, the June 12, 2018 minutes were approved.

Laura Gales