

**Historical Preservation Advisory Committee
Meeting Minutes
July 10, 2018**

Meeting Called to Order (Time 7:35pm)

Reading of Open Public Meeting Act.

Members present: Vice Chairman Dave Wilding, Council Liaison Vince Russo, Caryl Keyser, Bob Roy, Mary DiBrigida, Laura Olstein

Absent: Jill Iannino

Friends: Nora Wilding

Guests: None

Approval of Minutes: Motion to approve June 12, 2018 minutes made by Caryl Keyser and seconded by Bob Roy, all in favor, none opposed.

Annual Reorganization Meeting: Postponed until ordinance has passed.

Phase III Restoration Grant: Still waiting to hear; Bob will ask Margaret Hickey if she has heard from the Morris County office yet.

Discussion on various topics:

1) Changing ordinance: Council Liaison Vince Russo reported on changes that were made to the ordinance: a) Regarding alternate members to committee-G. Sisco said clause should be left in; then have the option either way; b) Cleared up exact language regarding Dr. Miller; c) Deleted the term Treasurer and Recording Secretary (to become Corresponding Secretary); d) Annual reports instead of quarterly, to include anything of significance that was done at the museum; e) Big changes need to be made to Chapter 41-4 regarding duties and responsibilities of the committee-currently way too vague. The ordinance that was changed last year expanded the committee's powers well beyond the scope of the original intention. Where did the new language come from? Seems to be boilerplate. The problem is that the ordinance says 'shall', not may-that is a problem.

Vince asked if everyone is comfortable with the original ordinance regarding duties of the committee and if so, he will try and get it changed back to the way it was. He will send out a copy of the changes to the ordinance for everyone to look at before he takes it to Council.

2) Facebook page and website: Website is 'live'.

3) Software Program 'Past Perfect' Status: Nothing new to report.

Old Business:

Friends Report: Dave Wilding-

- 1) Vince borrowed the 4 green sandwich boards (they belong to Friends of the Library-they need to keep them as the museum no longer has the space to store them with the upcoming renovation.
- 2) The 2 white chairs belong to Friends of the Museum.
- 3) The Past Perfect accessioning program has been approved and they are waiting to hear who to make the check out to.
- 4) Caryl has Michael's bill for creating the website; gave to Nora to have the Friends vote on it.

Building and Grounds Report: Caryl Keyser-Nora and Caryl made up a list of things that need to be done to give to Brian at DPW. Needs super deluxe weed whacker, chain saws, etc. Want to take down the Japanese **Knotweed** (Caryl would like to be present when that happens). DPW needs to update maintenance log. Need to fix the stairs to the outhouse-they are a serious liability. That is a capital expenditure-put into next year's budget to see if it would be approved. In the meantime will ask Nick Gakos (local landscape architect) to take a look and see if he can rig something up to ensure safety, provide cost estimate to fix steps and also perhaps do some trimming. Need to submit budget numbers by November.

Grant Reports:

Morris County Historic Preservation Trust (large grant money)-Nothing new to report.

Morris County Heritage Commission History Regrant Program-(small grant money)-Perhaps apply to have the write-up of Dr. Miller that was in the newspaper made into a booklet-need to get permission to use. Ask Margaret Hickey as it came from her office. Deadline to submit grant is approaching. Also need new info booklets for the museum.

Pathways: Laura Olstein-1) Received trifolds; tour brochures not out yet. Will try to have Pathways tour posters for the next meeting. She will ask Jenn Highers at town hall to add the tour on the town marquis board. 2) Pathway's Facebook page is displaying L'Ecole's picture. It may even be on their website as well. 3) Caryl suggested adding a blurb on the museum's webpage about Tom's talk at Pathways. 4) Also try to get a list of people that fought in WWI whose families live in Kinnelon-Elmer Bott may know as he puts flags on the graves for Memorial Day.

Research & Collections: On hold until the accessioning starts.

Scout Projects: Laura Olstein-Girls Scouts: 1) Charlotte Wheeler's project has been turned down. 2) Erin Morris' cemetery project has been approved; Caryl wants to talk to her. 3) Emily Less is trying to put together some fund raising for her children's program. Should be done the beginning of fall. 4) Chrissy DiBrigida's project has turned into a local history awareness campaign. She has to speak with organizations in town to see as to what is available in town for them. 5) There are service projects for the Boy Scouts available (three metal chairs that need to be scraped down and repainted is one) but no interest yet.

Special Programs: Mary DiBrigida-Mary will attend the next Friend's meeting next Tuesday the 17th at 7pm to discuss anchor fund raisers, such as Kinnelon's birthday, 2) Harvest holiday concert, 3) Elfies with selfies-Can the Girl Scouts be included in these activities? They can make something at the museum, pay a program fee, make one for themselves and donate one (e.g., an ornament for the gift shop). Other programs: 4) Website, 5) Make pamphlet on L'Ecole for donations (that will also involve collecting e-mails so that info can be provided), 6) Big puppet show-to show awareness of disabilities, 7) Open house around harvest holiday.

Staff report: Caryl Keyser-Michael has the same legal holidays as the library.

New Business: None

Next Meeting: Tuesday, August 14, 2018 – 7:30 pm

Adjournment: Time 9:05pm. Motion made to adjourn by Caryl Keyser and seconded by Mary DiBrigida. All in favor, none opposed.

At the August 14, 2018 meeting, on a motion by Bob Roy, and seconded by Caryl Keyser, and the affirmative voice vote of all members present, the July 10, 2018 minutes were approved.

