

**Historical Preservation Advisory Committee**  
**Meeting Minutes**  
**March 12, 2019**

Meeting Called to Order (Time 7:37pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Dave Wilding, Vice Chairperson Mary DiBrigida, Caryl Keyser, Corresponding Secretary Jill Iannino  
**Absent:** Council Liaison Vince Russo, Bob Roy, Laura Olstein  
**Friends:** None  
**Guests:** Emily Less, Erin Morris, Karen Morris, Tom Kline

Update on Girl Scout Gold Award projects: 1) Emily Less: Finished all activities for a children's program for the museum in general and also specific holiday crafts. All on PDF folders. Will put on flash drive as well. Should be done by end of April. Can also use activities for Kinnelon's birthday party scheduled for May. 2) Erin Morris: Project on cemetery across from St. David's Church-Mt. Evergreen. Sorted all gravestones into families and veterans-made a map of the headstones. Can't line up headstones with plot numbers so will offer both. Wants to complete framed copy of plot numbers with key code.

Update from Tom Kline: Regarding advertising: 1) Put out sign that says Museum Open Saturday and Sunday 1-4pm, not just on the days that it's open; 2) The historical commission has a website which probably not a lot of people visit. There is a video for the chapel which will be posted on line and will also make DVD copies and distribute to all Morris County libraries. Posted it on Next Door Neighbor and some Fayson pages, etc., and people shared. Between Feb 1st and now there were 2700 visitors. The point is, the borough has a Facebook page with 1400 members. Therefore, consider a monthly article, add in museum hours, press send and it goes out to 1400 people immediately, before sharing. It also might provide leads to people with town history knowledge. Tom could help Michael get an article together-will have copy ready for the April meeting, can discuss, then Michael can send to Jenn Highers at the borough for website posting.

Grants: The downstairs has to wait as the borough doesn't have the 20% fund match. Mary wondered why the funds weren't earmarked as they wouldn't even be needed until next year. Concerned that Ray Chang in the Morris County office is wondering what happened. Tom/Bob will give him a call.

Regarding small grant program, reminded committee that now a letter of intent has to be submitted before the grant application can be sent in.

For Kinnelon's birthday with the help of the Friends: 1) Would like it to be an annual event at the museum. Would like to feature the Meadtown School, Jack's Petting Zoo, Frederick's Cemetery, short lecture on the Butternut Tree, see if can get help with the Butterfly Garden, identify some outdoor projects for potential Scouts and have cupcakes and ice cream.

**Approval of Minutes:** Motion to approve January 8, 2019 minutes made by Jill Iannino and seconded by Caryl Keyser, all in favor, none opposed.

Council Liaison Vince Russo is NOT a voting member as stated at the last meeting.

**Old Business:**

**Friends Report:** Upcoming events discussed at last Friends' meeting: 1) Kinnelon BD party, 2) Will schedule the Rio Clemente jazz concert again, 3) Art show (need liability insurance), 4) Pathways Tour in September, 5) Selfies with Elfies. Next meeting on Tuesday March 19<sup>th</sup>; Committee will have workshop at that time incorporated into Friends' meeting.

**Special Programs Report:** Previously discussed; will talk more at workshop.

**Building and Grounds Report:** All the metal equipment and file cabinets are stashed in the garage. Anything paper-wise left upstairs will go into the main room.

**Grant Reports:**

Morris County Historic Preservation Trust (large grant money)-Previously discussed.

Morris County Heritage Commission History Regrant Program (small grant money)-Previously discussed.

Phase III Restoration Grant: Previously discussed.

**Pathways:** Laura Olstein-Absent, nothing to report.

**Research & Collections:** On hold until accessioning begins.

'Past Perfect' status: On hold until accessioning begins.

**Scout Projects:** Previously discussed.

**Staff report:** Caryl Keyser-Re: Michael's job description, Caryl gave Dave a list of 'docent duties' and wants to use to update the description.

**New Business:** Will discuss at workshop.

**Next Meeting: Tuesday, April 9, 2019 at 7:30 pm**

**Adjournment:** Time 8:46pm. Motion made to adjourn by Caryl Keyser and seconded by Mary DiBrigida. All in favor, none opposed.

*At the April 9, 2019 meeting, on a motion by Caryl Keyser, and seconded by Mary DiBrigida, and the affirmative voice vote of all members present, the March 12, 2019 minutes were approved.*

*Kawz Gaker*