

**Historical Preservation Advisory Committee  
Meeting Minutes  
November 12, 2019**

Meeting Called to Order (Time 7:40pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Dave Wilding, Vice Chairperson Mary DiBrigida, Caryl Keyser, Corresponding Secretary Jill Iannino, Bob Roy, Laura Olstein, Jim Roselius,  
**Absent:** Council Liaison Vince Russo  
**Friends:** None  
**Guests:** None

**Approval of Minutes:** Motion to approve October 8, 2019 minutes made by Jim Roselius and seconded by Mary DiBrigida, all in favor, none opposed.

**Old Business:**

**Grant Reports:**

Morris County Historic Preservation Trust (large grant money)-1) Should start renovation soon; job should only take a few weeks. Had meeting with contractor, foreman, CFO and Margaret to figure out funds. Rest of stuff to be moved downstairs this weekend. 2) John Whitehead to give contractor a key and separate code to get in. 3) Have to develop a building committee to meet with them-Bob will ask Margaret; meet once a month?

Morris County Heritage Commission History Re-Grant Program (small grant money)-Mary met with Peg Schultz. Need list and short description of who is on the committee and what they do for the committee. Updated a version of the long-range plan to get into the grant program; motion to vote on the update made by Bob Roy and seconded by Jim Roselius, all in favor, none opposed. Trying to put together a binder for grants going forward.

Caryl Keyser made a motion and Jim Roselius seconded, all in favor, none opposed, for submitting the application for the small grant-@\$1800 for past perfect software, multi-media, one year support, laptop and training CD's.

Phase III Restoration Grant: Part B-the legwork is all done-need to send in letter of intent? Is the boro putting money aside (@\$70,000)?

**Friends Report:** Dave Wilding-Nothing new to report due to construction. No Selfies for Elfies this year. Once construction is finished, should start putting together the anniversary party program for May.

**Pathways:** Laura Olstein-Nothing until January.

**Scout Projects:** Laura Olstein-Wesley interviewed Glenn Sisco. Project will hopefully be complete by the end of January and presented to committee in February; should be ready for anniversary party.

**Building and Grounds Report:** Caryl Keyser-1) Craig came over and helped Michael move cabinets and photos; 2) Hoping to schedule moving of furniture with Joe Niosi; 3) Radiators-pressure valves have to be adjusted.

**Research & Collections:** On hold until accessioning begins.

'Past Perfect' status: On hold until accessioning begins.

**Staff report:** Caryl Keyser-Still scanning and moving things around in preparation for renovation.

**New Business:** 1) Caryl Keyser-Will submit similar budget to last year. Jim Roselius will help. Need to meet with John Whitehead as 80% of budget is DPW. 2) Michael needs a raise, will ask for \$15/hr-Caryl Keyser made a motion, seconded by Mary DiBrigida, all in favor, none opposed. 3) Insurance-Vince will find out at conference next week. Vital to pursuing programs for the future. 4) There's a hiking group in town that utilizes the Morris County Canal bus, which brings them to other county hikes-how do we get in line for buses? Ask Morris County canal group. 5) Mary and Dave suggested an essay program-should work on a program to interview the Kinnelon people (i.e., Caryl Keyser, Tom Kline, Mary Durskine) who have Kinnelon knowledge in their head-need to get all the knowledge written down-similar to the project with Glenn Sisco. 6) Reorganization meeting next month-think about it before the meeting so it's not a last second decision. 7) Annual report to be submitted by committee at the beginning of January after the meeting. 8) Bob Roy made a motion seconded by Mary DiBrigida to keep the 2020 budget as stated with Michael's raise and \$50 membership dues.

**Next Meeting: Tuesday, January 14, 2019 at 7:30 pm**

**Adjournment:** Time 9:10pm. Motion made to adjourn by Mary DiBrigida and seconded by Laura Olstein. All in favor, none opposed.

*At the January 14, 2020 meeting, on a motion by Bob Roy and seconded by Caryl Keyser, and the affirmative voice vote of all members present, the November 12, 2019 minutes were approved.*

*Laura Olstein*