

Historical Preservation Advisory Committee
Meeting Minutes
September 10, 2019

Meeting Called to Order (Time 7:30pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Dave Wilding, Vice Chairperson Mary DiBrigida, Caryl Keyser, Bob Roy, Jim Roselius, Council Liaison Vince Russo

Absent: Laura Olstein, Corresponding Secretary Jill Iannino

Friends: Nora Wilding

Guests: Wesley Sullivant, Michael Zaccagnino (docent)

Wesley Sullivant presented his project about Glenn Sisco's 42 years as Mayor of Kinnelon for approval by the Historical Committee. He is recording the audio of his sessions and that audio will play over pictures of his life which were provided by Caryl and Michael. From that he will create a video presentation which will be shown on a flat screen tv in the conference room. Would like to have it set up for K-Fest but that will not give the Committee enough time to review. Therefore, should create an event to showcase this video, maybe even create a DVD for use in a traveling museum.

Michael Zaccagnino is here to discuss the small grant money possible projects; see below.

Approval of Minutes: Motion to approve August 13, 2019 minutes made by Caryl Keyser and seconded by Bob Roy, all in favor, none opposed.

Old Business:

Grant Reports:

Morris County Historic Preservation Trust (large grant money)-Sent out for bid a 2nd time, same contractor showed up with bid \$1 lower than last time. Margaret trying to work with the state to see if possible to accept his bid. Therefore, will proceed as usual with hosting Pathways as well as Selfies with Elfies as museum will most likely still be open.

Morris County Heritage Commission History Re-Grant Program (small grant money)-Mary and Laura attended both workshops run by Morris County Heritage at the Morris County Library; the Friends attended the second workshop. A Declaration of Intent letter is due 9/15 that says the Committee is planning to put in a grant application in December (for projects for maintenance and administration of L'Ecole). The project decided on is a museum and collection management system: the software program Past Perfect which includes a multimedia package for pictures to attach to records, along with 1-year support and 3 training CD's for approx. @\$1399.00. Will also add a laptop with camera for accessioning to the grant application; total cost approx. \$1800.00.

Mary drafted up the Committee's 'mission' statement to go with the intent letter-two paragraphs that say who they are and what they want. Motion made to submit grant by Mary DiBrigida and seconded by Caryl Keyser, all in favor, none opposed. Michael will pick out laptop-per grant requirements needs to be a certain resolution.

Phase III Restoration Grant: Nothing new to report.

Friends Report: Nora Wilding-Ann and Nora attended 2nd grant program. They're not ready yet, need to get more 'Friends'. Next meeting will plan for 12/8 Selfies with Elfies program and 5/16 Kinnelon's 98th anniversary party.

Pathways: Laura Olstein-Absent. Nora from the Friends stated that they will be here for Pathways, selling notecards, magnets and donation cards.

Scout Projects: Laura Olstein-Absent. Mary stated that all of the Girl Scouts earned their Gold Awards.

Building and Grounds Report: Caryl Keyser-DPW finished cleaning up between the museum and the medical building. The phone is fixed. Still don't know about the termites contract-Bob will ask John Whitehead.

Research & Collections: On hold until accessioning begins. (Previously discussed)

'Past Perfect' status: On hold until accessioning begins. (Previously discussed)

Staff report: Caryl Keyser-Previously discussed with Michael.

New Business: None

Next Meeting: Tuesday, October 8, 2019 at 7:30 pm

Adjournment: Time 8:20pm. Motion made to adjourn by Caryl Keyser and seconded by Bob Roy. All in favor, none opposed.

At the October 8, 2019 meeting, on a motion by Bob Roy, and seconded by Caryl Keyser, and the affirmative voice vote of all members present, the September 10, 2019 minutes were approved.

Laura Olstein