

Historical Preservation Advisory Committee
Meeting Minutes
January 14, 2020

Meeting Called to Order (Time 7:40pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Dave Wilding, Vice Chairperson Mary DiBrigida, Caryl Keyser, Bob Roy, Laura Olstein, Jim Roselius, Corresponding Secretary Jill Iannino, Council Liaison Vince Russo
Friends: None
Guests: None

Approval of Minutes: Motion to approve November 12, 2019 minutes made by Bob Roy and seconded by Caryl Keyser, all in favor, none opposed.

Results of reorganization meeting: Dave Wilding was re-appointed Chairperson and Laura Olstein was appointed Vice Chairperson on a motion made by Caryl Keyser and seconded by Jim Roselius; all in favor, none opposed.

Old Business:

Grant Reports: At the last workshop, Tom Kline confirmed that the grant is divided into 3 different parts. Part A is the entire upstairs. Part B is already written up and waiting to be submitted to the County-this part of the grant is widening the doorway and making the bathroom ADA compliant. There are add-ons which need to be agreed upon-would like to consider this as Part C and put it on hold as the museum's programs are losing momentum due to the construction. Decided to attend the county workshop on 1/29 to find out what can and cannot be done as regards to construction regarding the historical aspect of L'Ecole.

Morris County Historic Preservation Trust (large grant money)-Part A is starting tomorrow, 1/15. Should put together a Building Committee-would meet once a month with Margaret and the contractors; Bob can be the representative.

Morris County Heritage Commission History Re-Grant Program (small grant money)-
The application was delivered and e-mailed by the 12/4 due date; will announce the recipients on January 22nd. If the museum receives the grant, will have to put all the info into the program so will need accessioning volunteers. Mary put together a binder to be used as a template for all future projects; it can also be passed on to the Friends for their use.

Phase III Restoration Grant: Previously discussed.

Friends Report: Dave Wilding-Nothing new to report due to construction. Spoke with Nora; need to work on anniversary program to keep momentum going; she will start working on that asap.

Special Programs Report: Mary DiBrigida-would like to schedule a workshop to put a few things on the calendar, e.g., Pathways, combining women's history month with Dr. Miller's month in October, Selfies with Elfies, and possibly a program on the Kinney women.

Insurance update: Vince Russo-All events at the museum are covered under the auspices of the museum. Volunteers should be covered as well-Vince will confirm. It covers liability from negligence. Off-site events sponsored by the Friends are not covered. If there is a hike organized by the historical committee, a release will need to be signed.

Pathways: Laura Olstein-Nothing to report.

Scout Projects: Laura Olstein-Meeting with Wesley on Thursday, hopefully his project will be ready to present at the anniversary party.

Building and Grounds Report: Caryl Keyser-Caryl and Jim met with John Whitehead. Submitted the budget to the boro Treasurer, along with an updated list of Michael's responsibilities to support his raise request. Took the Christmas decorations down. In the future-the boro should decorate the outside of the building.

Research & Collections: On hold until accessioning begins.

'Past Perfect' status: On hold until accessioning begins.

Staff report: Caryl Keyser-See above.

New Business: 1) Scheduled a workshop on 2/4 to discuss presenting the next grant phase to Council. Will find out ADA requirements at 1/29 meeting so will know what specifically to ask for. 3) Jim and Caryl wrote up the annual report; will send to the Mayor.

Next Meeting: Tuesday, February 11, 2020 at 7:30 pm

Adjournment: Time 9:15pm. Motion made to adjourn by Mary DiBrigida and seconded by Laura Olstein, all in favor, none opposed.

At the February 11, 2020 meeting, on a motion by Bob Roy, and seconded by Mary DiBrigida, and the affirmative voice vote of all members present, the January 14, 2020 minutes were approved.

