

**Historical Preservation Advisory Committee  
Meeting Minutes  
February 15, 2022**

Meeting Called to Order (Time 7:05pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Laura Olstein, Vice Chairperson Jim Roselius (via phone), Corresponding Secretary Caryl Keyser, Dave Wilding, Mary DiBrigida, John Cannie (alternate), Council Liaison and Member Bob Roy, Borough Historian and Member Tom Kline

Friends: None

Guests: None

**Approval of Minutes:** Motion to approve January 18, 2022 minutes made by Caryl Keyser and seconded by Tom Kline, all in favor, none opposed.

**Old Business:**

**Morris County Historic Preservation Trust (large grant money):** Tom Kline- Meeting was Thursday. Tore out bathroom and closet. Change orders: 1) put in outlet for large screen tv in big room; 2) put up track system for hanging pictures in Dr Miller's room and hallway; 3) noise insulation on interior walls of bathroom. Next meeting 2/24 @11:30.

**Morris County Heritage Commission History Re-Grant Program (small grant money):** Mary DiBrigida-Letter of intent due 3/1; application due 3/25 but haven't updated online yet. Maybe apply for \$4000 grant; Friends can put in another grant. Hold workshop Feb. 20<sup>th</sup>@ 1:00 to decide re: timeline and/or purchase of scanner.

**Building and Grounds Report:** Jim Roselius-1) Installed locks and got 4 keys for cage. Three at museum on key rack upstairs; DPW kept 1. 2) No screen door update; construction foreman Vinnie offered to put in a metal strike plate although not done yet. Lock works on door to go upstairs and to cage.

**Centennial Celebration:** Tom Kline-Meeting is tomorrow night. Three events planned-Roaring 20's party/dinner in April at Smoke Rise Inn; family picnic at Lake Rickabear in May; K-fest in October. Not a lot of promotional items offered yet.

**Friends Report:** Laura Olstein-May have a workshop to discuss what is happening with Friends.

**Pathways:** Laura Olstein-Not participating this year. Asked about timeline and all recommended Boonton's timeline.

**Research & Collections:** 1) Laura Olstein-spoke with CFO re: possible newspapers.com subscription; he said yes. Tom Kline made a motion and Mary DiBigida seconded to purchase a subscription; all in favor, none opposed. 2) Mary DiBrigida-Re: TV in main room for multi-media use. Top 3 brands are Samsung, LG, Sony and range from \$600-\$1700. Looking for 55" TV. The prices are all about lighting. Add arms?

**Scout Projects:** Laura Olstein-Nothing new to report. Tom Kline has audio and tapes on Wesley's project.

**Social Media:** Laura Olstein-Nothing much to report; adding followers.

**Special Programs Report:** On hold until museum can re-open.

**Staff report:** Caryl Keyser-1) Michael signed necessary pension plan papers; state will get back to payroll dept in @ 2 months; 2) Renewal due 3/24 on wix.com-have Michael put on credit card and send request to Friends; it's a recurring charge that they have paid for in the past; 3) Contact info and new terms for committee members; 4) Annual report 2021 (see attached)-Tom made a motion to accept and Dave seconded; all in favor, none opposed. Will leave for Mayor in boro mailbox.

**Comments from the Borough Historian:** Tom Kline-1) Randy Charles wants more historical information, less party for the 100<sup>th</sup> anniversary. Wants to reprint Lucy Meyer's book with some corrections. Need to ask boro attorney Ed Buzak to verify that copyright is owned by boro. Tom will look into prices. 2) Someone asked what was the oldest church in Kinnelon. Seems that Trinity Gospel Tabernacle was first church, located at site of Taste of Reality

**New Business:** None.

**Next Meeting:** Tuesday, March 15, 2022 – 7:00 pm (at Borough Hall)

**Adjournment:** Time 8:40pm. Motion made to adjourn by Tom Kline and seconded by Caryl Keyser. All in favor, none opposed.

*At the March 15, 2022 meeting, on a motion by Jim Roselius, and seconded by Caryl Keyser, and the affirmative voice vote of all members present, the February 15, 2022 minutes were approved.*

*Steve Coakley*

## Kinnelon Historic Preservation Advisory Committee

### Annual Report 2021

This year has been very challenging for the Committee as well as for the Mayor and Council of the Borough of Kinnelon due to the Covid pandemic. The Museum was closed to the public for 7 months. The Committee continued to meet monthly via Zoom.

The Committee worked with Mr. Whitehead and the DPW to maintain and improve the appearance of the Museum grounds throughout the year. A lock box was installed, and the code given to the Kinnelon Police Department. The DPW also assisted with addressing an issue with the air conditioning system.

The Historic Committee prepared for the construction of the last phase of renovation which will include all areas of the museum ground floor which will include an ADA compliant restroom, widening doorways and other upgrades. The Morris County Historic Preservation Trust has provided funding for the project. Tom Kline has been overseeing the process of the project with the architect and borough staff members. The Committee worked together over many days to carefully pack and store display cases and artifacts throughout the first floor of the museum in preparation for the upcoming construction.

The Committee applied and was granted funds through the Morris County Heritage Commission for a laptop and computer software "Past Perfect" to assist the Committee in managing and accessioning artifacts. During the closure of the museum this year, the Museum Committee and staff reviewed inventory, accessioned, and photographed artifacts. The Committee continues to develop and maintain a resource library for residents to research the history of Kinnelon.

The Museum received a donation of a vitrine (doctors medicine cabinet) from the Morris County Historical Society, as well as a piano determined to have possibly belonged to the Meadtown Schoolhouse and Dr. Helen Miller. In addition, the Museum also received a few donations such as maps and books.

In efforts to increase visitors and raise community awareness regarding L'Ecole the Kinnelon Museum, the Committee has increased its community reach through its social media presence via Museum website, Facebook and Instagram pages, and its "Featured Guest" booth at the Kinnelon Farmers Market this year. The Kinnelon Museum has also joined the Morris County Tourism Bureau and continues to utilize and expand its email list to broaden the Museum's community reach and send out information regarding next year's calendar.

The Committee also worked with two Girl Scout Troops on gardening projects. In addition, town historian Tom Kline provided a younger Girl Scout Troup with a tour of L'Ecole.

The Kinnelon Museum website had 913 visitors in 2021. The Museum Facebook and Instagram pages had 35,000 views during the year. During the 2021 L'Ecole was open to the public Saturdays and Sundays 1 to 4pm as well as by appointment. 50 people visited the Museum this year, fewer in years past, due to the building closure and lack of programming during the pandemic.

The date and time of the monthly Kinnelon Historic Preservation Committee meeting was changed to accommodate the schedule of the Borough liaison.