

**Historical Preservation Advisory Committee  
Meeting Minutes  
August 10, 2021**

Meeting Called to Order (Time 7:06pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Dave Wilding, Vice Chairperson Laura Olstein, Corresponding Secretary Caryl Keyser, Mary DiBrigida, Jim Roselius, Borough Historian Tom Kline  
**Absent:** Bob Roy, Council Liaison Sean Mabey  
**Friends:** None  
**Guests:** None

**Approval of Minutes:** Motion to approve July 13, 2021 minutes made by Caryl Keyser and seconded by Jim Roselius, all in favor, none opposed.

**Old Business:**

**Morris County Historic Preservation Trust (large grant money):** Tom Kline-1) Approx. 18 certified letters sent by borough clerk to property owners within 200' of property with description of work to be done. 2) Bid documents to be sent out next week to pre-qualified contractors; hopefully Council can award at September meeting. 3) Caryl is very concerned about where everything will be stored during construction; can't store a lot in the garage-mice. Pod? Can be discussed at pre-bid contractor meeting and pre-construction meeting.

**Morris County Heritage Commission History Re-Grant Program (small grant money):** Laura will look into new deadlines.

**Building and Grounds Report:** Jim Roselius-1) A/C needs an annual maintenance contract-will use DPW's contractor. Needs to be added to budget. 2) No key in lockbox yet. Will put the returned Friend's key there. Need to decide what exactly is to happen if alarm goes off-write up a procedure for police; they will review and see if manageable. Jim will write up. Also, John Whitehead needs to give police a code to silence the alarm that hopefully can be left at dispatch. He won't update the list with MCI, even though no one who is on the old list works at the museum now. Alarm company is going to want a list of 3 people to call in order to silence the alarm. Jim will discuss with DPW. 3) Need to figure out status of termite control-not on annual maintenance schedule-not good. 4) Weather stripping for school room door needs to be done.

**Centennial Celebration:** Will discuss at workshop.

**Friends Report:** 1) All their stuff is in file cabinet in meeting room. 2) They need new members-only 1 person left. Should put on Facebook and Instagram to get people interested in joining. Have an Open House at museum to promote? Have to discuss.

**Pathways:** Laura Olstein-No detailed info from surveys yet to see how many towns participated.

**Research & Collections:** Mary DiBrigida-Would like to schedule workshop to show all how to accession.

**Scout Projects:** Laura Olstein-Meeting with Girl Scouts on Monday re: Build a Better Bee and Butterfly Garden.

**Social Media:** Laura Olstein-280 followers Facebook; 120 on Instagram, 2500 views in July. Two new posts in July which generated @12-15 new followers.

**Special Programs Report:** Mary DiBrigida-Will work on once museum re-opens.

**Staff report:** Caryl Keyser-Mike and Caryl cleaned up everything on table.

**Comments from the Borough Historian:** Tom Kline-1) Laura asked if Tom would attend the workshop-August 17<sup>th</sup> at noon- re: historical committee's response to the Centennial. 2) Open Space Committee has asked Tom to help on the new Open Space and Recreation Plan as historian. 3) Will pick a date for Tom to be at the Farmer's Market to showcase L'Ecole and hype everyone up about the 100<sup>th</sup> anniversary.

**New Business:** 1) Map of forges needs a new frame. 2) Should purchase a plaque for butternut tree for the 100<sup>th</sup>. 3) Dr. Miller's rug is rolled up-needs mending and cleaning. Look at in workshop to see if worth it to fix. Will cost a few hundred to clean and more to mend. 4) Boro has changed their workshop date; therefore, motion made by Laura Olstein and seconded by Mary DiBrigida to change the meeting date from the 2<sup>nd</sup> Tuesday to the 3<sup>rd</sup> Tuesday of each month at 7pm. All in favor, none opposed.

**Next Meeting: Tuesday, September 21, 2021 – 7:00 pm**

**Adjournment:** Time 8:20pm. Motion made to adjourn by Jim Roselius and seconded by Mary DiBrigida. All in favor, none opposed.

*At the September 21, 2021 meeting, on a motion by Jim Roselius, and seconded by Laura Olstein, the August 10, 2021 minutes were approved.*

