Meeting Called to Order (Time 7:06pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Corresponding Secretary Caryl Keyser, Dave Wilding, Mary DiBrigida, John Cannie (alternate), Borough Historian and Member Tom Kline
Absent: Council Liaison and Member Bob Roy
Friends: None
Guests: None

Approval of Minutes: Motion to approve May 17, 2022 minutes made by Caryl Keyser and seconded by John Cannie, all in favor, none opposed.

Old Business:

Morris County Historic Preservation Trust (large grant money): Tom Kline-There is a meeting on 8/24 at 10:00 with the insurance agents for the contractors and fire experts-after that hopefully can go back inside the museum. Electrical and reconstruction permits had already been applied for and issued.

Morris County Heritage Commission History Re-Grant Program (small grant money): Laura sent out application for CAPES-will reach out to see if it was received.

Building and Grounds Report: Jim Roselius-1) Spoke with John W-he agreed to get the doors but needs to find someone to install them. 2) Got price of $4500 to remove ash trees. Price will come down by @1000 if wait until Novemberish-trees not in any danger of falling. Cherry tree needs help-hopefully pruning will be enough. 3) Should have painting $$ reserved in budget-will have to be scraped first and also need to glaze wood windows.

Centennial Celebration: Tom Kline-Carnival starting tomorrow.

Friends Report: No news to report.

Pathways: Laura Olstein-No news to report.

Research & Collections: Mary DiBrigida- 1) Thinking about what future residents would want to see from this 100th anniversary time frame. Would like to take pictures of the borough as it is now-Meadtown, high school, municipal building, roads, etc. Mary made a motion and John seconded to 'record the present for the future'-Mary will make a list of what pictures to take, especially of items the museum already has pictures of for comparisons. 2) Laura Olstein-It will be very time-consuming and costly for Dr. Miller's rug to be properly repaired. Hoping that insurance will pick up at least part of the repair due to smoke damage. She will send Tom an estimate for repair and he will submit. Therefore-Caryl made a motion and Tom seconded to have the rug repaired. 3) Tom Kline-Files on computer need to be reorganized and re-named for easy access-too many sub-folders and too many confusing file names. Michael needs to be in planning meeting so all can agree on how to restructure. Scheduled workshop to discuss on September 7th at 10:00 at borough hall.

Scout Projects: Laura Olstein-No news to report.

Social Media: Laura Olstein-Thanked fire company, police department and first aid squad for their response to the fire. Have 435 Facebook followers and 170 Instagram.

Special Programs Report: On hold until museum can re-open.

Staff report: Caryl Keyser-John giving Michael lots of work. Caryl sent thank you note to policeman who spotted the fire.

Technology Report: John Cannie-See attached report. Going forward on Android platform. Michael suggested tablets to look at-will order three, check them out then return what's not wanted. Micchael going to develop a web application that can do a video/power point application on the tablet. Visited Eastman Museum model for pilot application-everyone can look at for approval going forward for a website-for next meeting. Want to set up office, presentation and guest networks. Will be getting free routers from AARP. Will need to buy upgraded disk for server and maybe an ethernet switch. Sound system. Start with pa system then add on.

Comments from the Borough Historian: Tom Kline-nothing to report.

New Business: Tom Kline-1) Get black felt dots for display cases. Once building is opened can work on this project in garage. 2) John concerned about wiring.

Next Meeting: Tuesday, September 20, 2022 – 7:00 pm

Adjournment: Time 8:38 pm. Motion made to adjourn by Mary DiBrigida and seconded by Tom Kline. All in favor, none opposed.

At the September 20, 2022 meeting, on a motion by Tom Kline, and seconded by John Cannie, and the affirmative voice vote of all members present, the August 16, 2022 minutes were approved.

KHPAC Technology Committee Report 2022-08-16

Presentation Platform

The initial presentation platform will be Web Based on 10-inch Android tablets. The target is to be able to present both PowerPoint and streaming video on a screen with touch screen controls. This will be modeled on George Eastman Museum application, which can be seen at https://eastman.oncell.com/en/index.html .

The material will be complied on a restricted access cloud system for staff update ease, but probably copied to and served from an in-house web server.

Activities:

1. Michael to suggest to John a couple of tablets to order for evaluation.
2. Michael will develop a pilot web site for the committee to review.
3. Michael will track his time on this project and give John periodic status updates.

Infrastructure

L'Ecole will have 3 networks. The "Presentation" network, a Guest network, and the "Office" network. See Attachment 1 below for visual.

The Presentation network will have the Presentation Server, the large screen Main room smart TV, the tablets and visiting presenter PCs. This network will connect to the Internet via a firewall access router.

The Guest network will be available to visitor devices but will only permit Internet access. This will be implemented on the same firewall access router as the Presentation network.

The Office network will have all the museum private devices, such as PCs, data storage, printers, and scanners. This will connect to the Presentation network to update the presentation devices and access the Internet. This will access the Presentation network via a second firewall access router. Thus, protecting the museum devices from any visitor devices.
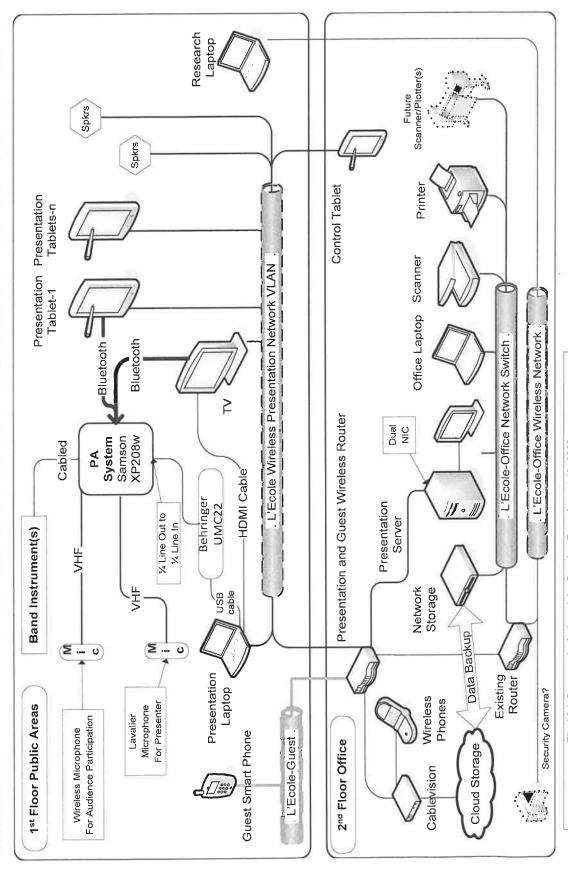
Sound System

A sound system is being proposed which is targeted to provide for both local and video conferencing for an audience of up to 100-300 people either inside or outside. The Samson XP208 PA system consists of a single speaker supporting 2 wireless microphones. It has 4 input channels so it could also support 2 additional instruments. To interface with virtual meetings, a Behringer UMC22 will connect between the Samson PA system output and a PC running the virtual conference. This will be about $700.

If we are interested in supporting live music with multiple instruments, we can go with a PA system with additional channels and multiple speakers. The upgrade would probably be an additional $300 to $400 dollars. This flexibility also comes with potential increase in operational difficulties.

Committee input on the system requirements is needed before purchase.

1. Should the system be battery powered?
2. Do we want to support musical instruments in addition to voice? IFF yes how many?

L'Ecole Equipment Proposal Overview - Draft 2 8/13/2022

1st Floor Public Areas

Band Instrument(s)

Wireless Microphone For Audience Participation

Lavalier Microphone For Presenter

M i c

M i c

VHF

VHF

Cabled

PA System Samson XP208w

Bluetooth

Bluetooth

¼ Line Out to ¼ Line In

Behringer UMC22

USB cable

HDMI Cable

TV

Presentation Tablet-1

Presentation Tablets-n

Spkrs

Spkrs

Research Laptop

L'Ecole Wireless Presentation Network VLAN

Presentation Laptop

Guest Smart Phone

L'Ecole-Guest

2nd Floor Office

Presentation and Guest Wireless Router

Control Tablet

Presentation Server

Dual NIC

Future Scanner/Plotter(s)

Printer

Scanner

Office Laptop

L'Ecole-Office Network Switch

L'Ecole-Office Wireless Network

Network Storage

Data Backup

Cablevision

Wireless Phones

Cloud Storage

Existing Router

Security Camera?