

**Historical Preservation Advisory Committee  
Meeting Minutes  
March 18, 2025**

Meeting Called to Order (Time 7:07pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Laura Olstein, Vice Chairperson Jim Roselius (via phone), Dave Wilding (via phone), John Cannie, Patty Shragin, SOSAC liaison Scott Kruger  
**Absent:** Borough Historian and Corresponding Secretary Tom Kline, Council Liaison Ron Reckler  
**Friends:** None  
**Guests:** None

**Approval of Minutes:** Motion to approve February 18, 2025 minutes made by John Cannie and seconded by Jim Roselius, all in favor, none opposed.

**Maintenance Manual:** Jim Roselius-Tabled until June

**Old Business:**

**Morris County Historic Preservation Trust (large grant money):** Bid went out today. Blueprints to be displayed-at the Clerk's office. Get bids in and get approval at April council meeting per Craig. Dependent upon getting bids back and acceptable bid price. John will go to opening of bids if there are any.

**Morris County Heritage Commission History Re-Grant Program (small grant money):** Laura Olstein-Declaration of intent due 3/28. Plan to resubmit similar proposal as last year (map and newspaper project). Patty got quotes for camera/mic/lighting for oral videos-maybe include in declaration of intent. Also should photograph around town for keepsake purposes.

**Budget:** Tom Kline-Absent

**Building and Grounds Report:** Jim Roselius-1) At policies and procedures workshop Patty & John put together a document-should reference the museum preservation document from Margaret instead of rewriting the entire policies and procedures manual. 2) Meeting scheduled next Tuesday with Joe and Brian at DPW to go over spring cleaning schedule and plan to cover items in the manual. 3) Tom and Jim are committed to finishing the stairs soon.

**Friends Report:** Laura Olstein-They have a draft of the updated bylaws and will send the final draft to Laura when done.

**Pathways:** Laura Olstein-Cannot participate this year.

**Research & Collections:** Patty Shragin-1) Will continue with oral histories. 2) Will draft proposal to plan out museum launch maybe with Friends and/or other groups. Opening ceremony event, utilize past perfect, make some kind of impact on community. 3) Chris Specht-used to live in Patty's house-has large collection of footage and film of Kinnelon-some at the Smithsonian. Tom get in touch with him? 4) Maybe put bar codes on everything to keep track of.

**Scout Projects:** On hold until museum can re-open.

**Social Media:** Laura Olstein-Posted 'Wasps'-Tom's mother was one.

**Special Programs Report:** Tom Kline-Absent

**Staff Report:** Laura Olstein-The Montclair History Center just moved over to Past Perfect web edition-meeting there next Wednesday, Michael will attend.

**Technology Report:** John Cannie-1) Sent out draft for policies and procedures-added activities calendar (for reminders). Motion to purchase Past Perfect web edition along with the start-up fee made by John Cannie and seconded by Jim Roselius; all in favor, none opposed. 2) Use QR code rather than bar codes for inventory?

**Comments from the Borough Historian:** Tom Kline-Absent

**New Business:** Should collect several copies of newsletter recently sent out by mayor/council for historical purposes. Should try and collect more documents like that-perhaps postings from specific Facebook groups/neighborhood social posts/Patch/archive.org? Schedule workshop for this-ask Past Perfect rep when they meet with him for best way to save.

**Next Meeting:** Tuesday, April 15, 2025 – 7:00 pm

**Adjournment:** Time 7:45pm. Motion made to adjourn by John Cannie and seconded by Jim Roselius. All in favor, none opposed.

*At the April 15, 2025 meeting, on a motion by John Cannie and seconded by Jim Roselius and the affirmative voice vote of all members present, the March 18, 2025 minutes were approved.*

A handwritten signature in dark ink, appearing to read "Laura Olstein", is written in a cursive style.