

**Historical Preservation Advisory Committee  
Meeting Minutes  
April 16, 2024**

Meeting Called to Order (Time 7:03pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Borough Historian and Member Tom Kline, Dave Wilding, John Cannie, Council Liaison Cyndi Frank (via video)  
**Absent:** Corresponding Secretary Mary DiBrigida, Caryl Keyser (Alternate), SOSAC liaison Scott Kruger  
**Friends:** None  
**Guests:** None

**Approval of Minutes:** Motion to approve March 19, 2024 minutes made by Jim Roselius and seconded by Tom Kline, all in favor, none opposed.

**Maintenance Manual (1<sup>st</sup> quarter):** Has not been kept up. Jim talked to Joe Niosi who has his own log, and Jim added some completed items (i.e., replaced stairs, trees removed, exterior painted, lockbox for police) to recreate the log.

**Old Business:**

**Morris County Historic Preservation Trust (large grant money):** Tom Kline-Submitted grant application. Nothing will happen until site visit by the County on 5/14. Recommendations will be at their meeting in June and award granted July-ish.

**Morris County Heritage Commission History Re-Grant Program (small grant money):**  
Laura Olstein-1) Submitted grant application last week. Usually hear in May. 2) Lucy's book-Is there an active and valid copyright? Original publisher is defunct so Tom does not think so. Mary checking into. John will publish once they find out. If so, should new copyright be under Tom's name?

**Budget:** Tom Kline-Not passed yet; council introducing budget on Thursday.

**Building and Grounds Report:** Jim Roselius-1) Still trying to confirm water bills. 2) Cemetery in Fayson Lakes called Fredericksburg. Boro cannot spend money on private property but can expend funds if it's abandoned. Jackie takes care of it but getting too old and DPW can't help. John Cannie made a motion and Tom Kline seconded, all in favor, none opposed, to ask Council to have DPW clean up the debris in the cemetery.

**Friends Report:** Not meeting at this point.

**Pathways:** Laura Olstein-Will post on Facebook.

**Research & Collections:** Mary DiBrigida-Absent.

**Scout Projects:** Laura Olstein- On hold until museum can re-open.

**Social Media:** Laura Olstein-Posted 'then and now' pics of Meadtown; received lots of comments.

**Special Programs Report:** Need to work on. Off site programs? Use historical boards? Tom asked Kim Christian at the library if he could run some programs and she agreed to that. Susquehanna railroad? Morris Canal? There's a pancake breakfast this weekend, put boards up there. John knows a geologist who could come and talk about the Ramapo Fault.

**Staff Report:** Laura Olstein-Have to continue to work with Michael.

**Technology Report:** John Cannie-1) Two phone lines have been canceled. Working on voice-over IP phones for boro. 2) Jeff Kalajian (photographer) will take pictures around town for 'now & then' pics. Asked him to also select a drone for pics around town. Asked him to start with the High Crest Bridge as soon as he can. 3) Security system-had conversation w/Mike from MCI -ability to turn off the alarm after a momentary communications failure is not possible due to the definition of a commercial system. He also believes raising the antenna will not help. Change communicator module instead and move to Verizon LTE5. 4) Panic buttons-need to look at panel on site to see what connection points are open. Put in wireless panic buttons? He needs to get into building before he can put a bid together. When all panic button info has been gathered, go to Council. 5) At John and Laura's meeting with the Chief, he offered the museum an old police dispatch panel (Zeltron). John made a motion to accept it-seconded by Jim, all in favor, none opposed. He also recommended 4-6 security cameras outside and 3-4 internal. 6) Can fund the capital costs (via Friends) or the budget but want the town to pay for installation of wire and boxes by an electrician at @\$750. Joe recommended one panic button upstairs, one near the front door and one near the kitchen, to be hard-wired to the system. (See attached.) 7) John will set up meeting with Mike for mid-May; tell Council in June. Will try and get Tom Carroll and Margaret together as well.

**Comments from the Borough Historian:** Tom Kline-Previously discussed.

**New Business:** 1) John has scanners that AARP no longer wants. They're @\$300-400 each; some are unused. Put towards a museum raffle? Friends would have to run that. Or have Friends sell in garage sale or Facebook marketplace. Can store at L'Ecole. 2) John scheduled all the upcoming meetings on line.

**Next Meeting:** Tuesday, May 21, 2024 – 7:00 pm

**Adjournment:** Time 8:20 pm. Motion made to adjourn by Laura Olstein and seconded by Tom Kline. All in favor, none opposed.

*At the May 21, 2024 meeting, on a motion by John Cannie, and seconded by Jim Roselius and the affirmative voice vote of all members present, the April 16, 2024 minutes were approved.*



## Kinnelon Historic Preservation Advisory Committee

### Kinnelon L'Ecole Borough Museum Security Proposal

April 2024

The Kinnelon Historic Preservation Advisory Committee (KHPAC) members Laura Olstein and John Cannie met with police chief Joe Napoletano to discuss L'Ecole museum security.

We discussed 2 facets of security for the museum, site security and personal security.

For **site security**, Joe recommended 4 to 6 external perimeter cameras and 3 or 4 interior cameras to cover the main room and entrances. The committee is proposing a typical homeowner system. This would include the cameras, CCTV cabling and a 16-port monitoring system. We already have a donated 60" HDMI ready flat screen to use as a display for the system. The system will be connected to the museum's internet for remote access. Joe stated the police would probably not use the remote access, but would reach out to KHPAC members to look at the system if an alert is raised. The committee will fund the security system equipment outside of the municipal budget.

Notes:

- These will only cover public areas, so no concern about privacy.
- Video coverage is a major deterrent to vandalism and theft.
- The recordings may be useful for insurance purposes if needed.
- Installation as part of the museum re-wiring will minimize the cost.
- There is not expected to be any recurring expense with the selected system.

For **personal security**, Joe recommended we install **Panic Buttons**. Our recommendation is to install a total of 4 panic buttons (~\$100/4), three on the first floor and 1 on the second-floor office where the staff can monitor the video security. The panic buttons would be connected to the existing security system. (The system might require a port extender, so we have estimated \$700 for hardware and installation. Pricing is pending a quote from MCI Security, thus we are not currently requesting formal approval at this time, but we welcome any comments and/or concerns.)

The committee's **Security Camera** ask to the council includes:

1. Agreement to install a CCTV security system for interior and exterior monitoring.
2. Request the committee include the security system cabling and mounting be included in the electrical work needed to restore the museum.

The initial financial impact is summarized in the table below.

Item	Funding Source	One Time Capital Expense	Incremental Recurring Annual Expense
Security Camera Installation	Electric Installation	\$750	\$0
Security Camera Equipment	KHPAC	\$2,000	\$0

## Kinnelon Historic Preservation Advisory Committee

The committee's planned future **Panic Button** installation ask to the council includes:

1. Consent to move forward with the upgrade to the existing monitoring service. The cost for this is expected to come from this year's existing budget request.

<b>Item</b>	<b>Funding Source</b>	<b>One Time Capital Expense</b>	<b>Incremental Recurring Annual Expense</b>
<i>Panic Button (request pending proposal)</i>	Museum Budget	\$800	\$120