

**Historical Preservation Advisory Committee
Meeting Minutes
January 12, 2021**

Meeting Called to Order (Time 7:04pm). Meeting held via Zoom.

Reading of Open Public Meeting Act.

Members present: Chairperson Dave Wilding, Vice Chairperson Laura Olstein, Corresponding Secretary Caryl Keyser, Mary DiBrigida, Jim Roselius, Bob Roy, Council Liaison Sean Mabey

Friends: None

Guests: Tom Kline

Tom Kline: After last meeting where it was said that the prequalification work was stopped, Tom reached out to the CFO who said that the Finance Committee had no problem continuing with the project so the prequalification work is NOT stopped. The borough clerk has to put a legal ad in the paper for the council meeting where they will discuss the pre-qualifications-if no objections, council will pass a resolution accepting the prequalification and then paperwork gets sent to the dept of community affairs for review. They have 30 days; once it gets approved the borough can legally advertise for bidders to pick up the prequalification package. Once the bids are in, the council will meet with the bidders.

Welcome to Sean Mabey, the new Council Liaison. He has lived here since 1985 and his extended family has been here since the early 1900's. He is very interested in the history of the town, so is happy to be on the committee.

Approval of Minutes: Motion to approve November 10, 2020 revised minutes made by Caryl Keyser and seconded by Jim Roselius; all in favor, none opposed.

Reorganization Meeting: The committee now has an opening, as Jill Iannino has decided to be an alternate. Caryl will be the new Corresponding Secretary. Motion made by Mary DiBrigida and seconded by Jim Roselius, all in favor, none opposed, to maintain the same positions for Dave as Chairperson and Laura as Vice Chairperson. There is now an opening on the Committee for a new member. Laura will advertise on the social media pages and it will be advertised on the Kinnelon website as well. Primary requirement is that the new member must be a Kinnelon resident. Dave read the Annual Report. A motion was made by Caryl Keyser and seconded by Jim Roselius, all in favor, none opposed, to approve the Annual Report and send it to the Mayor.

Old Business:

Grant Reports:

Morris County Historic Preservation Trust (large grant money)-Previously discussed by Tom Kline.

Morris County Heritage Commission History Re-Grant Program (small grant money)-Has become part of Accessioning.

Building and Grounds Report: Caryl Keyser-1) Second cleaning of gutters; put plywood with some cinderblocks on top of new a/c's so no leaves could get in when gutters were cleaned. Fixed flagpole. In the spring, will clean out all bugs and seal/caulk up. Green door needs weatherstripping around it. Underneath the original schoolhouse are tree stumps which are rotting and deteriorating the foundation. Todd from DPW crawled into the space and took photos and they will be sent to Jim and Sean. That's why there's unevenness in the floor. 2) Nothing has been done yet about the alarm. Dave will write it all out and ask DPW what they want to do. Would like to have keyless entry.

Centennial Celebration: Asked Sean if anyone on the Council had discussed. Both he and the Mayor would like a great celebration.

Friends Report: Dave Wilding-The longer covid goes on, the less chance Friends has of continuing.

Pathways: Laura Olstein-Still hoping to schedule the event the first week of May, but even May would be too early for L'Ecole to participate. No meetings are scheduled at the moment.

Scout Projects: Laura Olstein-Wesley's entire computer crashed-everything was lost. At least he had already handed in the audio interview.

Social Media: Laura Olstein-Have 62 followers on Instagram and 94 followers on Facebook with 5000 views. Will meet at a workshop on 1/26 @ 4pm to come up with posts for social media platforms.

Special Programs Report: Mary DiBrigida-Tabled until museum can actually open.

Research & Collections: Should be receiving the vitrine (doctor's display cabinet) in the next week or two.

Staff report: Caryl Keyser-Cleaning people in twice a month; Michael is very busy!

Accessioning: Mary DiBrigida-1) Regarding Past Perfect, Michael moved over the records from 2007 and forward that were already accessioned. He is about to move over the records from anything that was accessioned prior to that, back to 1993. Want to start photographing all objects-taking one picture with the accession number and one picture with just the object that can be posted on social media in the future. Trying to determine why some items are at the museum (e.g., donated but without receipts, or they already belonged to Dr. Miller). Taking inventory of them (hundreds). Giving them number of '0000' if not gifted, don't know origin, don't have paperwork and not accessioned. 2) Received final part of grant money for Past Perfect.

New Business: None.

Next Meeting: Tuesday, February 9, 2021 at 7:00 pm

Adjournment: Time 8:32pm. Motion made to adjourn by Mary DiBrigida and seconded by Jim Roselius; all in favor, none opposed.

At the February 9, 2021 meeting, on a motion by Caryl Keyser, and seconded by Laura Olstein, and the affirmative voice vote of all members present, the January 12, 2021 minutes were approved.

