

**Historical Preservation Advisory Committee**  
**Meeting Minutes**  
**July 13, 2021**

Meeting Called to Order (Time 7:03pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Dave Wilding, Vice Chairperson Laura Olstein, Corresponding Secretary Caryl Keyser, Jim Roselius, Borough Historian Tom Kline  
**Absent:** Mary DiBrigida, Bob Roy, Council Liaison Sean Mabey

**Friends:** None  
**Guests:** None

**Approval of Minutes:** Motion to approve June 8, 2021 minutes made by Caryl Keyser and seconded by Jim Roselius, all in favor, none opposed.

**Old Business:**

**Morris County Historic Preservation Trust (large grant money):** Tom Kline-1) All 4 contractors approved by Margaret; Margaret was to send out the bid contracts but she asked for specific bidding requirements from the boro and did not hear back. Tom met with the certified purchasing agent for boro (Charlie Daniels) and Margaret sent him samples of bidding requirements from other towns. Most probably won't be able to award bidding contract in July; maybe August or September. 3) Spoke with Margaret re: A/C-the equipment warranty is typically longer than just the 1-year warranty in the contract. Up to whoever installed the units to come back and repair them if they're still under warranty. The warranties should be in the closing documents-where are they? Ask Margaret who she sent them to. Looking for contractor. 4) Requirement in grant to notify all neighbors within 200' of museum. Tom has sample letter and will get the list of people; probably will need 15-18 letters.

**Morris County Heritage Commission History Re-Grant Program (small grant money):** Nothing new to report.

**Building and Grounds Report:** Jim Roselius-1) Almost a month since A/C acting up; Mike's up in the attic in temperatures in the 80's. Got the 2 downstairs to work; upstairs seems to be in safety mode; seems to be an electrical communications problem between the unit and the switch. And now the school room A/C has a problem; contractor needs a specialist, thinks problem is in the remote. 2) Joe Niosi very helpful-DPW edged the garden areas, patched base of flagpole, purchased and installed some a/c filters. 3) Trying to keep bugs out of windowsills-Joe working on. 4) Lockbox-how to silence the alarm and reset-do the police know how to do that?

**Centennial Celebration:** Laura will check if there has been a meeting. Tom had Sean added to the committee. Laura wants to have a workshop to discuss the centennial once Mary gets back.

**Friends Report:** Nora brought the Friends' file folders, banner and key to L'Ecole.

**Pathways:** Laura Olstein-Tour will stay in May.

**Research & Collections:** Moving along-all objects have been photographed and Michael is transferring the photos.

**Scout Projects:** Caryl- Young Girl Scout troop #95064 wrote up a proposal re: building a better bee and butterfly garden for tomorrow. Want to purchase perennials that attract bees and butterflies and build two bee houses near the garden. Cost entirely covered by the Girl Scouts. 2) Caryl made a motion to beautify and expand the butterfly garden; seconded by Jim Roselius, all in favor, none opposed.

**Social Media:** Laura Olstein-1) Two posts since last meeting: 4<sup>th</sup> of July pic of museum with original flagpole and 1934 Kinnelon girls baseball team. Have reached over 2500 people since last post. Have 250 Facebook followers; 110 on Instagram. 2) Wants L'Ecole to be a featured guest at K-Fresh Farmer's Market to promote museum; 3) Move meeting date?

**Special Programs Report:** Mary DiBrigida-Absent. Nothing new to report.

**Staff report:** Caryl Keyser-Cleaning service and Michael are great.

**Comments from the Borough Historian:** Tom Kline-1) Nothing new to report. 2) Was asked about Kakeout Mountain issue-Tom submitted the report to Mayor and Council; then to Board of Freeholders; then to Board of Geographic names. They are accepting Tom's recommendation to correct the name and location of Kakeout Mountain.

**New Business:** 1) Caryl-Wanted to know if there were any objections if Mary and Caryl got involved with the Friend's group to try and build it up again--no objections!

**Next Meeting: Tuesday, August 10, 2021 – 7:00 pm**

**Adjournment:** Time 8:13pm. Motion made to adjourn by Caryl Keyser and seconded by Jim Roselius. All in favor, none opposed.

*At the August 10, 2021 meeting, on a motion by Caryl Keyser, and seconded by Jim Roselius, and the affirmative voice vote of all members present, the July 13, 2021 minutes were approved.*

