

**Historical Preservation Advisory Committee
Meeting Minutes
November 10, 2020**

Meeting Called to Order (Time 7:34pm). Meeting held via Zoom.

Reading of Open Public Meeting Act.

Members present: Chairperson Dave Wilding, Vice Chairperson Laura Olstein, Caryl Keyser, Mary DiBrigida, Jim Roselius, Corresponding Secretary Jill Iannino
Absent: Bob Roy, Council Liaison Vince Russo
Friends: None
Guests: None

Approval of Minutes: Motion to approve October 13, 2020 minutes made by Caryl Keyser and seconded by Laura Olstein; all in favor, none opposed.

Old Business:

Dave Wilding read the Open Public Meetings Act Statement but does not believe that the Committee falls under this category. Ask Vince to bring it up at the council meeting.

Grant Reports:

Morris County Historic Preservation Trust (large grant money)-1) Laura received an e-mail from Tom Kline regarding the next phase-on 11/4/20 he heard via e-mail from Karen Iuele that no grants were to be applied for this year. The pre-qualification process has been halted.

Morris County Heritage Commission History Re-Grant Program (small grant money)-
1) Caryl, Mary and Laura are going thru every object in the museum, making sure it has an accession number. Michael has migrated all accession records since 2007 to Past Perfect. He's been cleaning up old data from 1992 and everything is being cross-checked. Some records will not have accession numbers as they were not given to the museum by a particular person. Everything will be in the catalogue; all items will be photographed and uploaded to Past Perfect as well. 2) Final report is due the 14th; Dave will send in. 3) No date has been posted for a new grant. Laura made an appointment at the Boonton Museum this Sunday at 3:00-anyone can go and see the timeline.

Building and Grounds Report: Caryl Keyser-1) Motion made to approve 2021 budget (same as last year's) for L'Ecole by Caryl and seconded by Jim, all in favor, none opposed; 2) The maintenance book is not back at the museum yet. Joe Niosi is keeping it for now due to ongoing maintenance, because although the gutters were cleaned once, they have to be done again to make sure there is no leaking. Caryl wants two new storm doors, to match-future item. 3) Nothing has been done about the alarm. The alarm company contacts the police but they can't get in.

Centennial Celebration: 1) Need a chairperson to run it. Tom Kline as a councilman ran the 75th; it was similar to a large K-Fest, a lot was done during the year to promote it.

Friends Report: Dave Wilding-Friends are not meeting.

Pathways: Laura Olstein-They should be posting L'Ecole's video shortly. Hoping that Pathways is rescheduled for the first week in May.

Scout Projects: Laura Olstein-Received the audio files of the Glenn Sisco interviews from Wesley Sullivant; gave the flash drive to Michael to put up on website.

Social Media: Motion made to set up three different social media platforms as a good marketing strategy to keep the museum relevant (Website, Facebook and Instagram) by Caryl and seconded by Jim, all in favor, none opposed. Laura will set up.

Special Programs Report: Mary DiBrigida-Tabled until museum can actually open.

Research & Collections: 1) Motion made to accept the vitrine by Mary and seconded by Caryl; all in favor, none opposed. 2) The plans for Meadtown are being donated; Laura will pick them up.

Staff report: Caryl Keyser-1) Terms of three committee members expire December 31st. Dave will continue on the committee, Jill Iannino will let everyone know and committee will contact Bob Roy. 2) Motion made to change the meeting time to 7:00 for 2021 by Laura and seconded by Caryl; all in favor, none opposed

New Business:

Next Meeting: Tuesday, January 12, 2021 at 7:00 pm

Adjournment: Time 8:32pm. Motion made to adjourn by Mary DiBrigida and seconded by Laura Olstein; all in favor, none opposed.

At the January 12, 2021 meeting, on a motion by Caryl Keyser, and seconded by Jim Roselius, and the affirmative voice vote of all members present, the November 10, 2020 minutes were approved.

Laura M. Gaker