

**Historical Preservation Advisory Committee
Meeting Minutes
November 15, 2022**

Meeting Called to Order (Time 7:04pm)

Reading of Open Public Meeting Act.

Members present: Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Corresponding Secretary Caryl Keyser, Dave Wilding, John Cannie (alternate), Borough Historian and Member Tom Kline,
Absent: Council Liaison and Member Bob Roy, Mary DiBrigida,
Friends: None
Guests: None

Approval of Minutes: Motion to approve October 18, 2022 minutes made by Tom Kline and seconded by Caryl Keyser, all in favor, none opposed.

Old Business:

Morris County Historic Preservation Trust (large grant money): Tom Kline-1) Museum has heat! Asbestos remediation is next, then will try and resolve electric issue (meeting next week).
2) Established temporary power to alarm system. Fan is blowing to ventilate below hole in floor.
3) Plumber smelled gas by meter; called PSEG who were taking care of it today. 4) Proposal from Margaret-will insurance pay? Will send in and see. 5) Insurance will only pay for electric due to result of their testing-if museum has to be re-wired, insurance will not pay. 6) Tom would like to get cost of Megger test and a quote for re-wiring from Harry Van Riper. 7) Remove sub-panel and run everything from basement? 8) Leave door open in kitchen so pipes don't freeze.

Morris County Heritage Commission History Re-Grant Program (small grant money): Janet Pardo at CAPES called Tom-There is a shortage of CAPES operators. She wanted to get an idea of what the committee was actually going to do with the grant money. She can come to make a report but not anytime soon; more likely next year. Final voucher was sent out early in error-Laura will call Nicholas Palatucci. Should grant money be sent back and try again next year?

Building and Grounds Report: Jim Roselius-1) Haven't heard from John-will call Joe. 2) Get quote so don't have to wait for them. 3) Replace wood on steps before painting. 4) For next year's budget-get quote to put a gutter on the porch-original porch didn't have but it really needs. 5) Cut down cherry tree behind porch? Lots of broken limbs. Get Bartlett Tree to come out and make a recommendation-there's money in the budget for this.

Friends Report: Not meeting at this point.

Pathways: Laura Olstein-Would like to participate in tour but will have to wait and see.

Research & Collections: Nothing at this time.

Scout Projects: Laura Olstein-No news to report.

Social Media: Laura Olstein-Updating pictures.

Special Programs Report: On hold until museum can re-open.

Staff report: Laura talked to Michael to get his time cards. He's working on a presentation for various rooms on the tablet. Trying to organize files on computer.

Technology Report: John Cannie- Set up Google Drive, met with Karen but nothing happened because museum is not open. Need account for Google services-put in subscriptions? Keep American Alliance, don't renew Morris County Tourism. Need Microsoft Office-can borough's access license be used?

Comments from the Borough Historian: Tom Kline- Found newspaper articles of plane crashes in Kinnelon in the 30's. Will share to L'Ecole's Facebook page.

New Business: 1) Caryl's term of office up 12/31-would like to be an alternate. Can switch with John and he can become a regular. 2) Get Caryl off alarm system. 3) If boro is trying to move phones to Optimum-include museum's phones as well. 4) Budget for Lucy's book? Boro asked Tom to look into it; then said there was no budget for it. 5) Table budget until January meeting. 6) Laura to write up report.

Next Meeting: Tuesday, January 17, 2023 – 7:00 pm

Adjournment: Time 8:18 pm. Motion made to adjourn by Tom Kline and seconded by Caryl Keyser. All in favor, none opposed.

At the January 17, 2023 meeting, on a motion by John Cannie, and seconded by Tom Kline, and the affirmative voice vote of all members present except Scot Simptner who abstained, the November 15, 2022 minutes were approved.

Laura Gallo