

**Historical Preservation Advisory Committee  
Meeting Minutes  
September 21, 2021**

Meeting Called to Order (Time 7:02pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Dave Wilding, Vice Chairperson Laura Olstein, Jim Roselius, Borough Historian Tom Kline, Bob Roy, Council Liaison Sean Mabey

**Absent:** Corresponding Secretary Caryl Keyser, Mary DiBrigida

**Friends:** None

**Guests:** None

Tom Kline was appointed as an official member of the Committee on September 16, 2021.

**Approval of Minutes:** Motion to approve August 10, 2021 minutes made by Jim Roselius and seconded by Laura Olstein; motion passed.

**Old Business:**

**Morris County Historic Preservation Trust (large grant money):** Tom Kline-‘Noticed’ nearby property owners within 200’ with project description and sent all to Ray Chang, who gave administrative approval to start project (see attached). Pre-bid meeting on 9/23 @1:00; Tom and Margaret will be there and all committee members are welcome to attend. There are 4 bids and opening day is 10/14 (see attached). Will know costs by next meeting; next Council workshop is 10/12 so probably November before Council can award project. Supposed to be a 90 day project.

**Morris County Heritage Commission History Re-Grant Program (small grant money):** Not looking at any grants at this time.

**Building and Grounds Report:** Jim Roselius-1) Nothing new on the grounds to report. On projects that need to be maintained, decided that all e-mails asking for assistance should be cc’d to Sean so that Council is aware and can act. 2) Jim only here 50% of time; if more assistance than he can provide should be needed, let him know.

**Centennial Celebration:** Tom Kline-Committee met on 9/9 at L’Ecole. Reviewed past celebrations. Thinking early October 2022 for a K-Fest type celebration. Next meeting at boro hall on 10/5 or 10/6. Committee seemed to like the 100<sup>th</sup> anniversary logo so might adopt. Laura Olstein-For 5/22 celebration at L’Ecole, kickoff wine and cheese while starting a series of lectures? Need ideas and/or people. Combine with event in the future; have an art show? Have pics of Mead Farm.

**Friends Report:** Not meeting at this point.

**Pathways:** Laura Olstein-Planning October meeting to discuss next year’s tour.

**Research & Collections:** Laura Olstein-Resident would like to donate some items; based on borough historian’s expertise it was decided to accept the items.

**Scout Projects:** Laura Olstein-The Girl Scouts added to the butterfly garden, brought in bee houses and planted perennials. Put photos on Facebook and Instagram with Caryl and their leader.

**Social Media:** Laura Olstein-Would like to have a central place to record the background info on the pics/posts that are put up on FB and Instagram, e.g., digital folders on the computer. Three posts this month: Butterfly and Bee Garden; 9/11 garden; Kinnelon Palooza was at Silas 1-4 this past Saturday, invited them to visit ahead of time. Facebook followers 200, Instagram 130. Followers seem to like the old photos the best.

**Special Programs Report:** Previously discussed.

**Staff report:** Previously discussed. Tom will talk to Michael to see how he's filing.

**Comments from the Borough Historian:** Tom Kline-None.

**New Business:** 1) Tom-Contacted by Joe Sippie-Gora re: Fredericks cemetery. The current volunteer cannot continue. She suggested the maintenance be taken over by the historical committee, but that is not under the committee's jurisdiction. Tom recommended she ask Fayson Lakes Association. Boro not allowed to spend money on private property. 2) Sean-Trying to set up Veterans Day celebration on 11/13 at municipal building with a Black Hawk helicopter landing in the school parking lot; military vehicles, firetrucks and DPW trucks for kids. Anyone know of any veterans, let them know.

**Next Meeting: Tuesday, October 19, 2021 – 7:00 pm**

**Adjournment:** Time 8:16pm. Motion made to adjourn by Tom Kline and seconded by Laura Olstein. All in favor, none opposed.

*At the October 19, 2021 meeting, on a motion by Tom Kline, and seconded by Jim Roselius, and the affirmative voice vote of all members present, the September 21, 2021 minutes were approved.*



**COUNTY OF MORRIS**  
**OFFICE OF PLANNING & PRESERVATION**

Board of County Commissioners

*Commissioner Director*

Stephen H. Shaw

*Commissioner Deputy Director*

Deborah Smith

Douglas R. Cabana

Kathryn A. DeFillippo

John Krickus

Thomas J. Mastrangelo

Tayfun Selen

P.O. Box 900

Morristown, New Jersey 07963-0900



*County Administrator*

John Bonanni

*Assistant Administrator*

Deena Leary

*Planning Director*

Joseph Barilla

973-829-8120

jbarilla@co.morris.nj.us

August 04, 2021

Ms. Katherine Marcopul, Administrator  
Deputy State Historic Preservation Officer  
Mail Code 501-04B  
NJ DEP Historic Preservation Office  
PO Box 420, Trenton, NJ 08625-0420

**Re:           Administrative Approval Letter for:  
              L'Ecole Kinnelon Museum**

Dear Ms. Marcopul:

In accordance with our Memorandum of Understanding, please find an Administrative Approval Letter signed by me for the L'Ecole Kinnelon Museum. A copy of the review comments from our historic preservation consultant is also attached for your reference. If the letter meets your approval, kindly sign and return to our office within 15 days.

If you have any questions, feel free to call me or Ray Chang at 973-829-8120. Thank you.

Sincerely,

Joseph Barilla, Planning Director

Morris County Office of Planning and Preservation

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973-829-8120

jbarilla@co.morris.nj.us

August 04, 2021

Mr. Robert Roy  
Kinnelon Borough  
130 Kinnelon Road  
Kinnelon, NJ 07405

**Re: Administrative Approval Letter for the 2020 Morris County Historic Preservation Trust Fund  
L'Ecole Kinnelon Museum**

Dear Mr. Roy,

Morris County's historic preservation consultant, Preservation Design Partnership, reviewed the plans and specifications for the L'Ecole Kinnelon Museum 2020 Interior Restoration grant. The plans and specifications were found to be in compliance with the Secretary of the Interior's Standard for the Treatment of Historic Properties. The project does not constitute an encroachment under the New Jersey Register of Historic Places Act. Therefore, this action does not require further review under the Act and Kinnelon Borough may proceed with the project.

Sincerely,

Joseph Barilla, Planning Director

Morris County Office of Planning & Preservation

Katherine Marcopul

Deputy State Historic Preservation Officer

cc: Amanda Gold, Preservation Design Partnership  
Dominique Hawkins, Preservation Design Partnership

# PDP

PRESERVATION  
DESIGN  
PARTNERSHIP, LLC

Architecture / Planning

Historic Preservation

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Philadelphia, PA 19127  
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## PARTNERS

Dominique M. Hawkins  
AIA, LEED AP, NCARB  
George C. Skarmas  
PhD, FAIA, FAPT, AICP, NCARB

## ASSOCIATES

Lisa Soderberg  
Marco Virgili, AIA

## PRESERVATION REVIEW COMMENTS

Date: 12 March 2018  
To: Mr. Ray Chang, P.P., Historic Preservation Program Coordinator  
Morris County Department of Planning and Public Works  
P.O. Box 900  
Morristown, NJ 07963-0900  
Project: L'Ecole Kinnelon Museum – Interior Restoration & Rehabilitation  
Construction Documents – 100% Completion  
Dated: 27 February 2018  
Received: 28 February 2018

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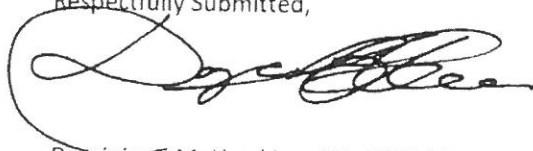
Mr. Chang:

We had the opportunity to review the 100% Draft Construction Documents for L'Ecole Kinnelon Museum – Interior Restoration & Rehabilitation as prepared by Connolly & Hickey Historical Architects, dated 27 February 2018. Minor comments will be transmitted to the Project Architect directly.

In our opinion, the Construction Documents appear to be complete and meet *The Secretary of the Interior's Standards for the Treatment of Historic Properties*. We look forward to reviewing the completed project.

Please feel free to call me with any comments or questions.

Respectfully Submitted,



Dominique M. Hawkins, AIA, LEED AP

Principal

cc: Amanda Gold



16 September 2021

VIA E-MAIL (matthewpapiro@paragoncorp.com)

Matthew Papiro  
Paragon Restoration Corporation  
292 Monroe Avenue  
Kenilworth, NJ 07033

Re: Phase IIIB: Interior Restoration and Rehabilitation  
L'Ecole Kinnelon Museum  
25 Kiel Avenue, Kinnelon, New Jersey 07403

Dear Matthew:

Paragon's prequalification package has been received and reviewed by the Borough of Kinnelon and Connolly & Hickey Historical Architects, LLC. Based upon the information contained within your submittal, it has been determined that Paragon is qualified to submit a bid for the above-referenced project.

Please be informed that a pre-bid meeting (not mandatory, but highly recommended) has been scheduled for

**Thursday, September 23, 2021 at 1:00 pm**

at the L'Ecole Kinnelon Museum, which is located at the 25 Kiel Avenue, Kinnelon, NJ 07403. Pre-qualified bidders shall meet at the museum for the pre-bid meeting. There will be a walk-through of the Museum after the initial review of the bid requirements, bid documents, etc.

Bid documents are provided in the below link:

<https://www.dropbox.com/sh/6wmkrnfe484tswd/AAAocj3suyhxXzayxjreMdwAa?dl=0>

Bids are due at the Municipal Building of the Borough of Kinnelon located at 130 Kinnelon Road, Kinnelon, New Jersey 07405.

Hour: **10:30 am**  
Date: **Thursday, October 14, 2021**  
Attn: Karen Luele, Borough Clerk  
Location: Borough of Kinnelon  
130 Kinnelon Road  
Kinnelon, New Jersey 07405

Please note faxed bids will not be accepted. If there are questions or concerns regarding the above, or problems accessing the drawings and technical specifications, please contact Margaret M. Hickey at (973) 746-4911, extension 109.

Sincerely,

Thomas B. Connolly, AIA  
Principal Architect

c: Thomas Kline, L'Ecole Kinnelon Museum

274 Union Avenue  
PO Box 1726  
Cranford, NJ 07016  
973.746.4911 tel.  
973.746.2080 fax  
chhistoricalarchitects.com

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16 September 2021

VIA E-MAIL (ahooley@nerm-inc.com)

Andrew Hooey  
Northeast Roof Maintenance, Inc.  
649 Catherine Street  
Perth Amboy, NJ 08861

Re: Phase IIIB: Interior Restoration and Rehabilitation  
L'Ecole Kinnelon Museum  
25 Kiel Avenue, Kinnelon, New Jersey 07403

Dear Andrew:

Northeast Roof Maintenance's prequalification package has been received and reviewed by the Borough of Kinnelon and Connolly & Hickey Historical Architects, LLC. Based upon the information contained within your submittal, it has been determined that Northeast Roof Maintenance is qualified to submit a bid for the above-referenced project.

Please be informed that a pre-bid meeting (not mandatory, but highly recommended) has been scheduled for

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130 Kinnelon Road  
Kinnelon, New Jersey 07405

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Sincerely,

Thomas B. Connolly, AIA  
Principal Architect

c: Thomas Kline, L'Ecole Kinnelon Museum

21 N. Union Avenue

P.O. Box 1726

Chillicothe, NJ 07016

973.746.4911 tel.

973.746.2080 fax

chhistoricalarchitects.com

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16 September 2021

VIA E-MAIL (alwhitman@lewis-graham.com)

Al Whitman  
Lewis-Graham, Inc.  
PO Box 884  
Clark, NJ 07066

Re: Phase IIIB: Interior Restoration and Rehabilitation  
L'Ecole Kinnelon Museum  
25 Kiel Avenue, Kinnelon, New Jersey 07403

Dear Al:

Lewis-Graham's prequalification package has been received and reviewed by the Borough of Kinnelon and Connolly & Hickey Historical Architects, LLC. Based upon the information contained within your submittal, it has been determined that Lewis-Graham is qualified to submit a bid for the above-referenced project.

Please be informed that a pre-bid meeting (not mandatory, but highly recommended) has been scheduled for

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Kinnelon, New Jersey 07405

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Sincerely,

Thomas B. Connolly, AIA  
Principal Architect

c: Thomas Kline, L'Ecole Kinnelon Museum

1 N. Union Avenue

PO Box 1736

Cranford, NJ 07016

973.746.4911 tel.

973.746.2080 fax

chh@connollyandhickey.com

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16 September 2021

VIA E-MAIL (ziggy@delltechinc.com)

Ziggy Rabiega  
Dell-Tech, Inc.  
930 New York Avenue  
Trenton, NJ 08638

Re: Phase IIIB: Interior Restoration and Rehabilitation  
L'Ecole Kinnelon Museum  
25 Kiel Avenue, Kinnelon, New Jersey 07403

Dear Ziggy:

Dell-Tech's prequalification package has been received and reviewed by the Borough of Kinnelon and Connolly & Hickey Historical Architects, LLC. Based upon the information contained within your submittal, it has been determined that Dell-Tech is qualified to submit a bid for the above-referenced project.

Please be informed that a pre-bid meeting (not mandatory, but highly recommended) has been scheduled for

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Kinnelon, New Jersey 07405

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Sincerely,

Thomas B. Connolly, AIA  
Principal Architect

c: Thomas Kline, L'Ecole Kinnelon Museum

2 N. Union Avenue  
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